

3 PRIMROSE STREET
NEWTOWN, CT 06470
TEL. (203) 270-4201
FAX (203) 270-4205
www.newtown-ct.gov



TOWN OF NEWTOWN
LEGISLATIVE COUNCIL

TOWN OF NEWTOWN LEGISLATIVE COUNCIL MEETING
WEDNESDAY, JANUARY 20, 2016
NEWTOWN MUNICIPAL CENTER, NEWTOWN, CT

PRESENT: George Ferguson, Dan Wiedemann, Chris Eide, Neil Chaudhary, Judit DeStefano, Ryan Knapp, Paul Lundquist, Mary Ann Jacob, Dan Amaral, Tony Filiato, Phil Carroll, Dan Honan.

ALSO PRESENT: First Selectman Pat Llodra, Director of Finance Bob Tait, Director of Planning George Benson, Economic Development Coordinator Betsy Paynter, Technology & GIS Director Al Miles, GIS Specialist Kevin O'Connell, EDC Vice-Chair Wes Thompson, Superintendent of Schools Dr. Erardi, Board of Ed members Michele Ku, Andy Clure, Debbie Leidlein and Chairman Keith Alexander, 17 members of the public, 2 press.

CALL TO ORDER: Ms. Jacob called the meeting to order with the Pledge of Allegiance at 7:30pm.

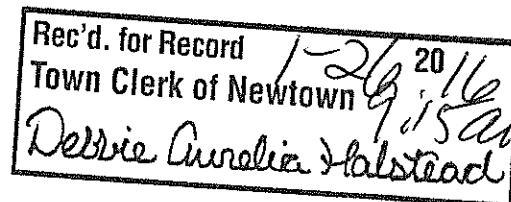
VOTER COMMENT: None

MINUTES: MR. LUNDQUIST MOTIONED TO ACCEPT THE MINUTES OF THE REGULAR MEETING OF JANUARY 6, 2016. SECOND BY MR. FILIATO. APPROVED.

COMMUNICATIONS: Ms. Jacob shared the special appropriation schedule for the Community Center. (Attach)

COMMITTEE REPORTS: Mr. Knapp stated the ordinance committee met. They are currently in the fact gathering phase.

FIRST SELECTMAN'S REPORT: Mrs. Llodra shared the winter storm expenses to date. There are 3 critical categories they watch; sand, salt and overtime. The winter storm account is determined by a 5 year rolling average. Mrs. Llodra shared further detail on winter storm expenses showing how the budget is determined. If all funds are not used, they can be rolled into the fund balance or used for a capital item purchase in the following budget year. Mrs. Llodra presented her proposed budget, with a 2.6% increase, to the Board of Selectman. They have awarded the contract for demo of Canaan House to AAIS, the low bidder. They began work today and their goal is to complete work in May. Mrs. Llodra explained the contractor has to leave the Canaan House sight level and clean. The property owned by the Volunteer Ambulance on Main St. had to be cleaned as the soil was contaminated. There has been a donation of soil from a project on Pearl St. to help fill in the hole. (Attach)



LEGISLATIVE COUNCIL

Newtown Federation of Teachers contract 2016-2020: Ms. Jacob explained the process of approving the teachers' contract. The council has 3 options; they can accept the contract, reject by 2/3 vote and send to arbitration or take no action, in which case the contract goes into effect. Dr. Erardi thanked Mr. Chaudhary and Mr. Knapp for being an integral part of the process. He explained this type of work is directed by statutes and time. They will stay with the PPO for medical insurance for one more year then move to an HSA. The teacher's co-pays will increase. Many concerns of the Federation of Teachers were addressed. Mr. Alexander thanked the Board of Ed members who served on the negotiations and John Godin, representative from the Board of Finance. Dr. Erardi and Mr. Knapp explained the increases as they relate to teacher steps. Mrs. Llodra asked how our teacher salaries compare to Fairfield County. Mr. Knapp stated we are in the center of both DRG B and compared to surrounding towns. Mr. Eide stated this contract is a bargain for the taxpayers; he believes these are reasonable numbers. Dr. Erardi shared the increase with increment in year one is \$923,345, year 2 is \$1,003,094, year 3 is \$963,709, and year 4 is \$1,091,762. Mr. Alexander noted this is based on current staff. Staff will decrease as enrollment decreases. It was noted that moving to an HSA will help mitigate the costs of the coming "cadillac tax". Dr. Erardi explained there is language in the contract that speaks to the Affordable Care Act. There is an issue with coaches and advisors regarding the Affordable Care Act. They have agreed to continue the conversation. They have not had any movement in the last 2 contracts; they were given a 3% increase. The Board encourages continued education for teachers and they have increased funds from \$15,000 to \$40,000 a year for tuition reimbursement, which teachers can apply for and is divided proportionately. For anyone hired after July 2016, the longevity benefit will no longer be available.

MR. HONAN MOTIONED TO ACCEPT THE TEACHER CONTRACT AS PRESENTED. SECOND BY MS. DESTEFANO. UNANIMOUSLY APPROVED. The contract is on file in the Town Clerk's office for review or on the town website under News & Announcements http://newtown-ct.gov/Public_Documents/NewtownCT_BBoard/053A29D2-000F8513.1/Teacher%20Union%20Contract%202016-2020.pdf

EDC Update: Mrs. Paynter and Mr. Benson presented an update. There will be a seminar on housing trends January 26th at the Booth Library at 7:00pm. www.psychousing.org (Attach)

Work Order System: Mr. Miles explained the new work order system for residents to report needed road work. The system can be accessed on the main page of the town website, www.newtown-ct.gov. Residents will receive email on the progress and completion of the work. He noted if a work order is overlooked, the highway department receives a reminder after 5 days. If someone does not have a computer to submit a work order, they can call highway and highway will enter the info into the system. (Attach)

Debt Policy: Ms. Jacob explained it is the sole purview of the council to approve the policy. Mr. Tait shared Various Debt Service Forecasts and the current Council approved CIP. He recommended approving the BOF approved debt service policy and manage the debt through the CIP process as was done with the recent reductions. He explained the ratings agencies look our actual experience, investment in our community, CIP process, debt service decreasing and that we are not overreaching in debt service payments. Mrs. Llodra stated having a strong policy and not violating that policy and managing the debt well is what the agencies look for. She has concerns in lowering the debt cap with major capital projects coming in the near future.

LEGISLATIVE COUNCIL

Mr. Knapp is concerned we have a metric on debt per capita; Newtown's is currently high. He noted we are currently at 9%, so a cap of 9.5% would give us room for more. MR. CHAUDHARY MOTIONED TO SET THE DEBT CAP POLICY TO 9.8%. SECOND BY MR. CARROLL. Mr. Chaudhary explained his concern with lowering the debt is having investments in our community becoming problematic, but it is also important to move in the direction of decreasing debt. A 9.8% cap moves in the direction while leaving room for big projects. Mr. Lundquist noted with the budget increasing every year, we can take it down to 9.8% without sacrificing much. Ms. Jacob noted the importance of safeguarding taxpayer dollars. Mr. Ferguson noted we need a competitive mill rate to attract businesses and homeowners. This is a great community, but an expensive one. We are also high in debt and spending per capita. If we can fix the fundamentals we will attract businesses and grow. We need to be more sustainable than the community next door. Mr. Filiato stated we have to prioritize and make choices. We need to manage the budget because every time it increases, so does the debt limit. Mr. Carroll reminded everyone of the state of the State. Business and people are leaving town. He does not want to see the debt per capita increase. APPROVED. 11 Yes, 1 No (Ms. DeStefano). MR. KNAPP MOTIONED TO USE EXISTING LANGUAGE BUT SUBSTITUTE "MEDIAN RECOMMENDED BY MOODY'S" WITH HIGH DEBT PER CAPITA AS RECOMMENDED BY STANDARD & POOR'S. SECOND BY MR. FERGUSON. Mr. Knapp explained we do not know what the median is and thinks median unrealistic given our situation compared with the state. He doesn't believe having a line in our policy without a metric is a benefit. It's a moving target that has no value. Staying below S&P's high is a reasonable request. Ms. Jacob recommended sending the amended policy to the finance sub-committee for further review. MOTION AND SECOND WITHDRAWN. MR. KNAPP MOTIONED TO HAVE THE FINANCE SUB COMMITTEE OF THE COUNCIL LOOK INTO AN APPROPRIATE METRIC FOR DEBT PERCAPITA THAT WE CAN MEASURE AND BENCHMARK AGAINST OTHER COMMUNITIES IN OUR AREA. SECOND BY MR. LUNDQUIST. MR. FERGUSON MOTIONED A FRIENDLY AMENDMENT TO ALLOW THE FINANCE AND ADMINISTRATION SUB COMMITTEE REVIEW THE ENTIRE POLICY AND TO BRING ANY RECOMMENDATIONS IT WARRENTS BACK TO THIS BODY FOR CONSIDERATION. SECOND BY MR. CARROLL. AMENDMENT APPROVED. MAIN MOTION APPROVED (Attach)

VOTER COMMENT: None

ANNOUNCEMENTS: None

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:32pm.

Respectfully Submitted,


Carey Schierloh
Clerk

Attachments: CCC Appropriation Schedule, Storm Report, EDC Update, Work Order System, Debt Policy

These are draft minutes and as such are subject to correction by the Legislative Council at the next regular meeting. All corrections will be determined in minutes of the meeting at which they were corrected.

TO: Brian Hartgraves & Andy Clure, NCCC co-chairs
FROM: Pat Llodra
DATE: January 13, 2016

Process and timing information related to Special Appropriation/Bonding Resolution action

- 1) The Director of Finance needs one full week to prepare the proper documents (working with Bond Counsel).
- 2) Documents must be fully prepared by the time agendas (BoS, BoF, LC) are to be posted. Agendas are typically posted a few days prior to a scheduled meeting. For example, the BoS agenda is posted on the Thursday or Friday prior to the Monday meeting.

It appears given the published schedule of the NCCC that February 29, 2016 is the most likely date for the BoS (maybe with the BoF) to consider the special appropriation action. If February 29 is the target date then information would have to be with Robert Tait, Finance, by Thursday February 18. (Note that last evening we discussed Feb 22 as the target date – that timing appears to be unworkable.)

The information needed for the bonding resolution would include the amount of funding being requested and the purpose of that funding. (I will have Sue Marcinek send you copy of previous bonding resolutions so that you know what is required. Both Bob Tait and I would want to meet with you as soon as possible after the Commission recommendation is determined, so that we can help guide the process from that point.) It is our job here at this office to create the appropriate documents and paperwork – you have no responsibility for that.

Building off the February 29 date, see possibility for dates moving through the system to referendum:

Feb 29: NCCC presents proposal to BoS (maybe with BoF); action on bonding resolution. Positive action sends it to LC.

March 2: Bonding resolution on agenda of LC. NCCC presents proposal information. LC positive action sends Resolution back to BoS.

March 7: BoS sets date/time of referendum – establishes question for ballot.

March 24: Public notice of referendum published in the BEE.

April 2: Referendum.

This is a tight timeline and will require the cooperation of other Boards and the Council. For example, the Feb 29 date involves both BoS and BoF. I will reach out to those persons to determine availability if this schedule is okay otherwise.

Have a look at the schedule; share it with whomever needs to interact with the process and timing; and get back to me as soon as possible. I am sending this also to chairs of BoF and LC, town attorney and director of finance for their review and comment.

Cc: Jim Gaston, John Godin, MaryAnn Jacob, Robert Tait, Dave Grogins

WINTER STORM BREAKDOWN

2015-2016

DATE	DAY	TIME IN	TIME OUT	TYPE OF STORM	USED YDS	SAND PER YD	USED TONS	TREATED SALT COST	OVERTIME HOURS	OVERTIME COST	TOTAL COST OF STORM
12/29/2015	Tuesday	1:33 AM	7:00 AM	Ice	153	\$16.25	174.64	\$15,218.13	163.75	\$ 6,978.14	\$ 24,682.52
1/13/2016	Wednesday	12:00 AM	3:00 AM	Dusting of Snow	36	\$585.00	144.55	\$12,596.09	94.5	\$ 4,052.39	\$17,233.48
1/14/2016	Thursday	7:00 AM	8:00 AM	Light Snow	10.15	\$164.94	33.19	\$2,892.18			\$3,057.11
1/17-1/18/2016	Sunday & Monday	9:15:00 PM & 7:00 AM	12:00 AM & 10:00 AM	Light Snow	182	\$2,957.50	215.94	\$18,817.01	172	\$ 8,572.80	\$30,947.31
TOTAL					381.15	\$6,193.69	568.32	\$49,523.40	430.25	\$19,603.33	\$ 75,320.42

orm #

Jan 19, 2016

Budget 2015 - 16

Salt \$ 375,249

Sand \$ 32,500

Overtime \$ 156,370

(\$ 49,523.40)

(\$ 6,193.69)

(\$ 19,603.33)

Total cost of Storms

DEPARTMENT: WINTER MAINTENANCE**ACCOUNT DETAIL**

Salaries & Wages - Overtime: This account is used for overtime for storms from November 15th to April 15th. An average of 4,527 hours of overtime has been required on a five year average. At the current average of \$43.00 per hour (average of all rates) for overtime, the total budget for 4,527 hours is \$194,661. First Selectman adjustment of (\$14,000) to account for above average years. Total = \$180,661.

Contractual Services: This account covers contracted removal of winter debris from catch basins and street sweeping. The complete cleaning of all catch basins and roadways is a continuing requirement under current Federal and State storm water discharge regulations. Outside vendors will sweep 800,000 linear feet (150 miles) of roadway and clean 3,000+ individual catch basins. We also contract for approximately \$20,000 of front end loader time for severe storms.

Sand: The five year rolling average for sand usage has been 3,946 cubic yards annually. At the current price of \$14.95 the total would be \$58,993.

Salt: This account covers treated salt used for winter deicing. The equivalent of 4,489 tons of treated road salt has been used annually over the last five years. At a current cost per ton of \$87.15, the budget cost would be \$391,216. First Selectman adjustment of (\$15,000) to account for above average years. Total = \$375,216.

Machinery & Equipment: This account covers replacement parts and repairs on sanders, plows, plow blades for trucks. The full allocation has been needed each year based on the current condition of plows and sanders.

WINTER MAINTENANCE - MEASURES & INDICATORS										
(Fiscal Year)										
Measure/Indicator	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual
Number of Snow Plowing Operations	16	22	21	6	18	23	25			
Overtime Hours			4,525	1,764	4,280	5,080	6,986			
Tons of Salt Used	5,221	4,866	4,786	1,419	4,323	6,103	5,815			
Yards of Sand Used	4,660	4,158	4,200	1,193	3,584	5,793	4,958			

Section 10-153d(b) of the Connecticut General Statutes:

(b) The local or regional board of education and the organization designated or elected as the exclusive representative for the appropriate unit, through designated officials or their representatives, shall have the duty to negotiate with respect to salaries, hours and other conditions of employment about which either party wishes to negotiate. For purposes of this subsection and sections 10-153a, 10-153b and 10-153e to 10-153g, inclusive, (1) "hours" shall not include the length of the student school year, the scheduling of the student school year, the length of the student school day, the length and number of parent-teacher conferences and the scheduling of the student school day, except for the length and the scheduling of teacher lunch periods and teacher preparation periods and (2) "other conditions of employment" shall not include the establishment or provisions of any retirement incentive plan authorized by section 10-183jj or the development or adoption of teacher evaluation and support programs, pursuant to section 10-151b. Such negotiations shall commence not less than two hundred ten days prior to the budget submission date. Any local board of education shall file forthwith a signed copy of any contract with the town clerk and with the Commissioner of Education. Any regional board of education shall file forthwith a signed copy of any such contract with the town clerk in each member town and with the Commissioner of Education. Upon receipt of a signed copy of such contract the clerk of such town shall give public notice of such filing. The terms of such contract shall be binding on the legislative body of the local or regional school district, unless such body rejects such contract at a regular or special meeting called and convened for such purpose within thirty days of the filing of the contract. If a vote on such contract is petitioned for in accordance with the provisions of section 7-7, in order to reject such contract, a minimum number of those persons eligible to vote equal to fifteen per cent of the electors of such local or regional school district shall be required to participate in the voting and a majority of those voting shall be required to reject. Any regional board of education shall call a district meeting to consider such contract within such thirty-day period if the chief executive officer of any member town so requests in writing within fifteen days of the receipt of the signed copy of the contract by the town clerk in such town. The body charged with making annual appropriations in any school district shall appropriate to the board of education whatever funds are required to implement the terms of any contract not rejected pursuant to this section. All organizations seeking to represent members of the teaching profession shall be accorded equal treatment with respect to access to teachers, principals, members of the board of education, records, mail boxes and school facilities and, in the absence of any recognition or certification as the exclusive representative as provided by section 10-153b, participation in discussions with respect to salaries, hours and other conditions of employment.

LEGAL NOTICE

In accordance with Section 10-153d of the General Statutes of the State of Connecticut, notice is hereby given that a copy of the Newtown Federation of Teachers union contract for 2016-2020 is on file in the office of the Town Clerk and available for public inspection.

Dated at Newtown, Connecticut this 28th day of December 2015.

Debbie Aurelia Halstead, Town Clerk

**Newtown BOE & NFT
Contract Settlement**

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>4 Year Total Cost</u>
Newtown					
General Wage Increase	1.79%	0.75%	0.50%	1.25%	4.29%
Total Cost with step advancement	3.08%	3.24%	3.02%	3.32%	12.66%
State Average (to date)					
General Wage Increase	1.84%	1.59%	1.71%	1.25%	6.39%
Total Cost with step advancement	3.28%	3.30%	3.19%	3.36%	13.13%
State average counts - with increment	58	57	54	2	
Difference - Newtown to State Average					
General Wage Increase	-0.05%	-0.84%	-1.21%	0.00%	-2.10%
Total Cost with step advancement	-0.20%	-0.06%	-0.17%	-0.04%	-0.47%

In 2018-19 the general wage on all steps except maximum will be 0.5% ; maximum will be 1.0%.



2016 Newtown Economic Development Update

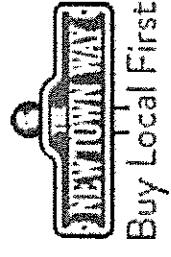
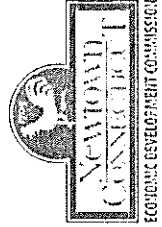
Presented to the Board of Finance and
Legislative Council

January 2016

Presented By:

Betsy Paynter

Economic Development Coordinator

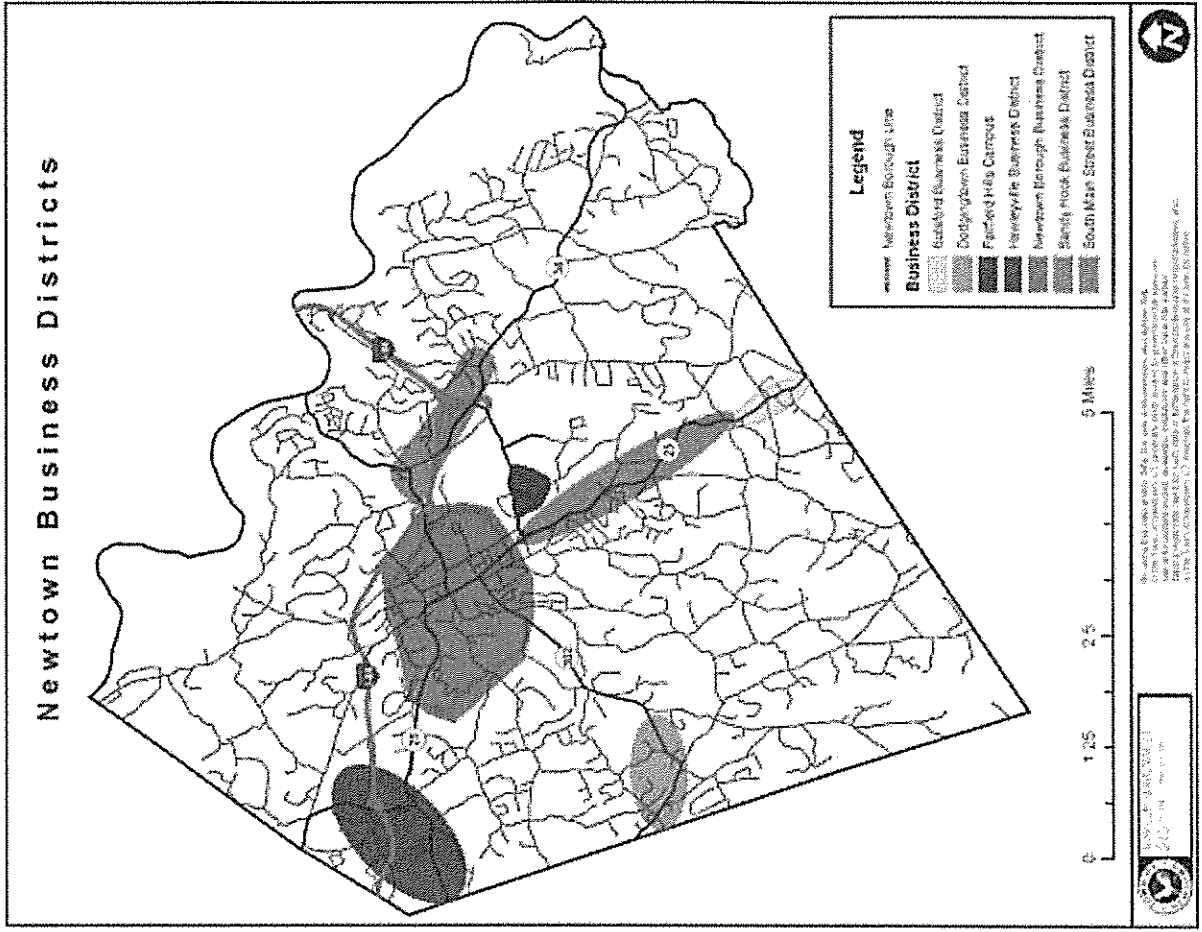




Newtown Business Districts

Newtown's 7 Business Districts:

- Hawleyville Business District
- Newtown Central Business District
- Sandy Hook Village & surrounding businesses , Turnberry Commercial Park
- South Main Business District
- Botsford Business District
- Dodgingtown Business District
- Fairfield Hills Campus



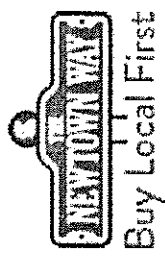


HAWLEYVILLE BUSINESS DISTRICT

Home of Newtown's "Medical Mile"

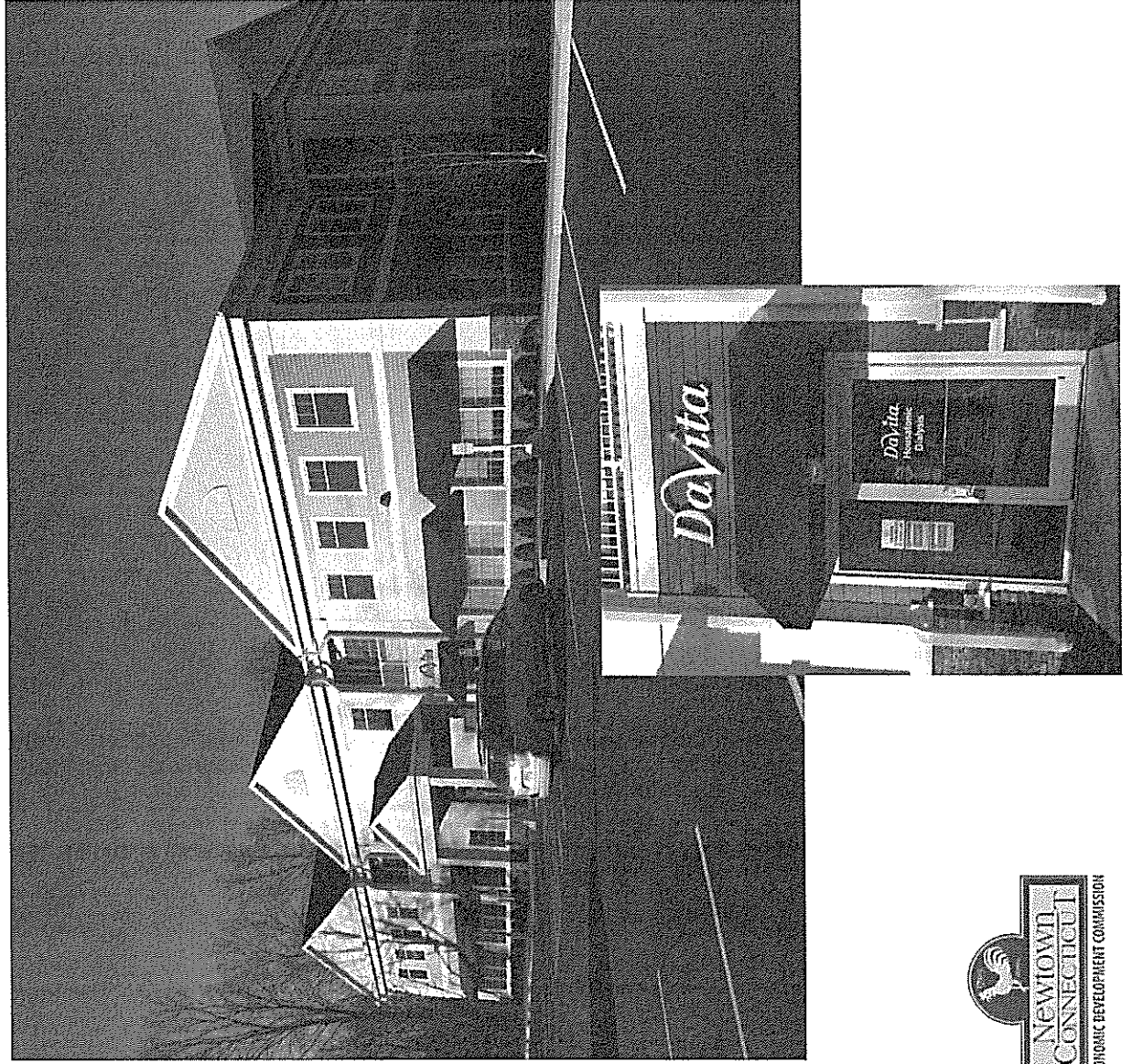
Opportunity area:

- Sewer line extension
- Vacant or under development commercial land

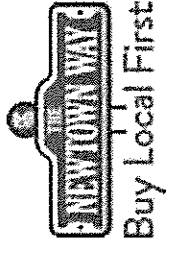




164 Mt. Pleasant - Medical Building

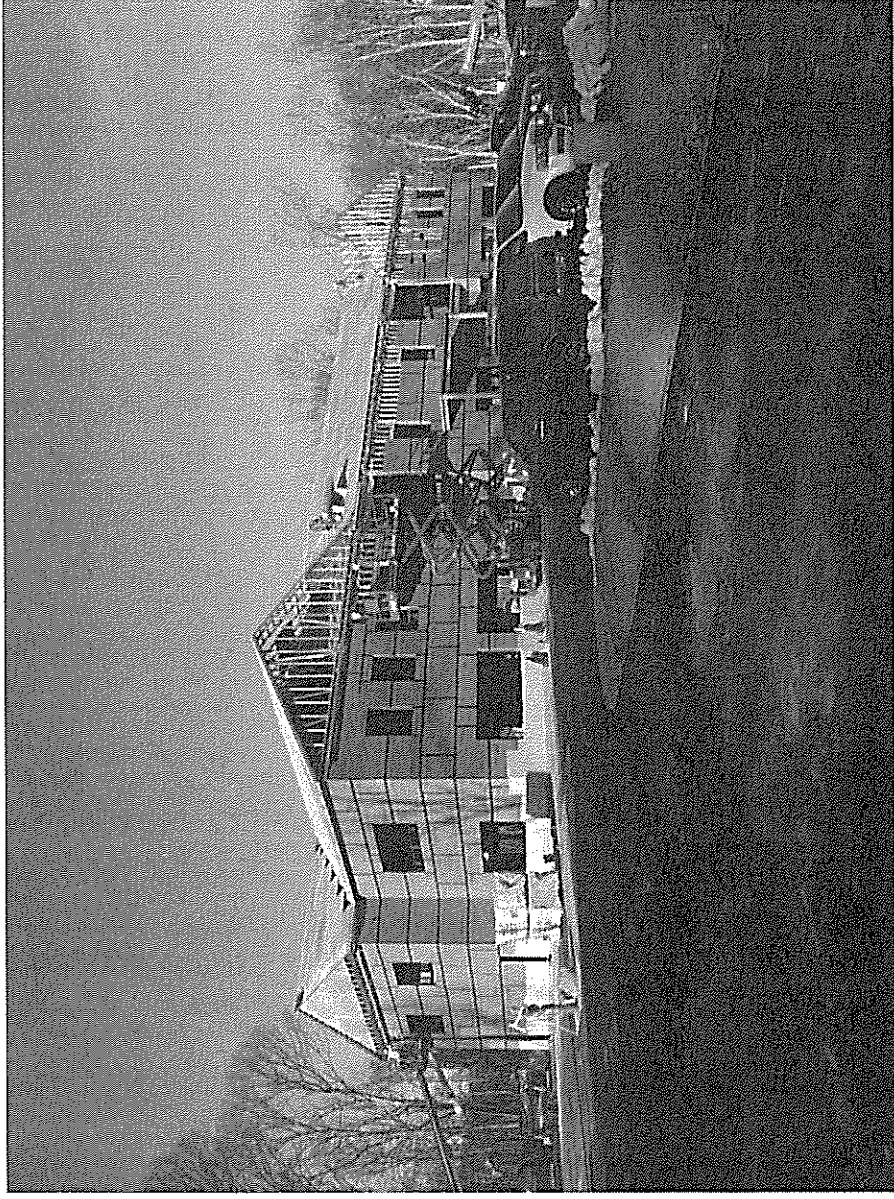


- 26,000 sf medical building construction complete
- Davita Dialysis, leasing underway for remaining with Cushman & Wakefield

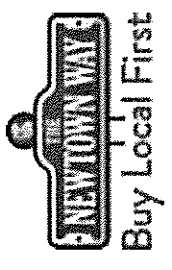




168/170 Mt. Pleasant Medical Building

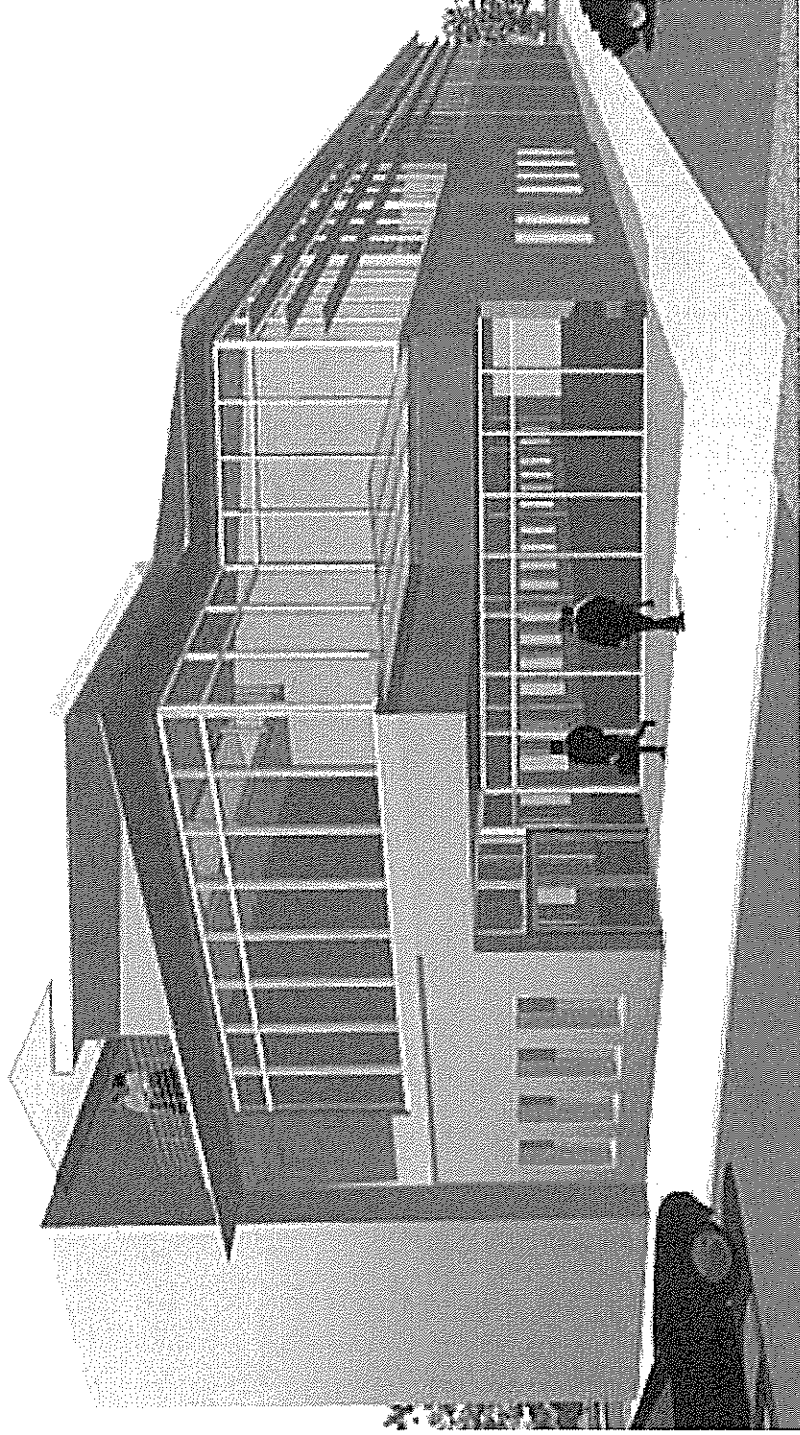


- 30,000 sf medical building
- Western CT Health Network, 50% of building, leasing underway for remaining



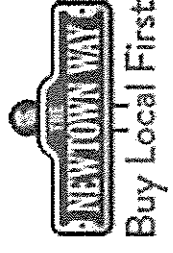


174 Mt Pleasant Rd Hawleyville Professional Office Building



20,000 sf – professional office space approved

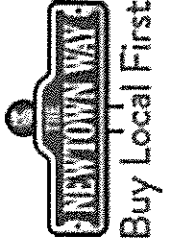
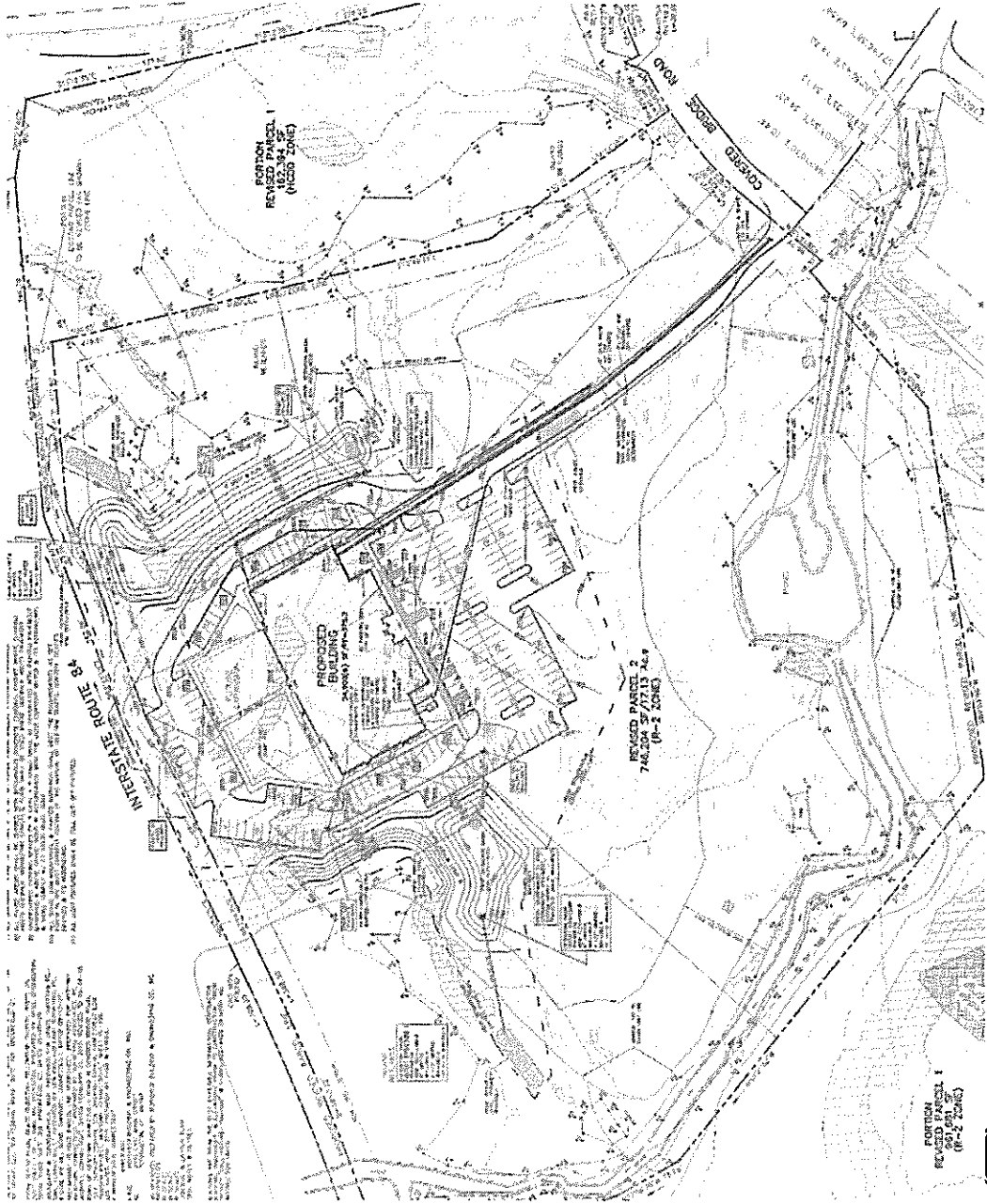
- Current Grace Christian Church location
- Marketing for developer





9 Covered Bridge – Grace Christian Church

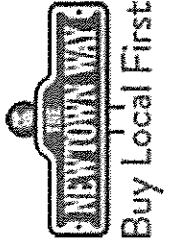
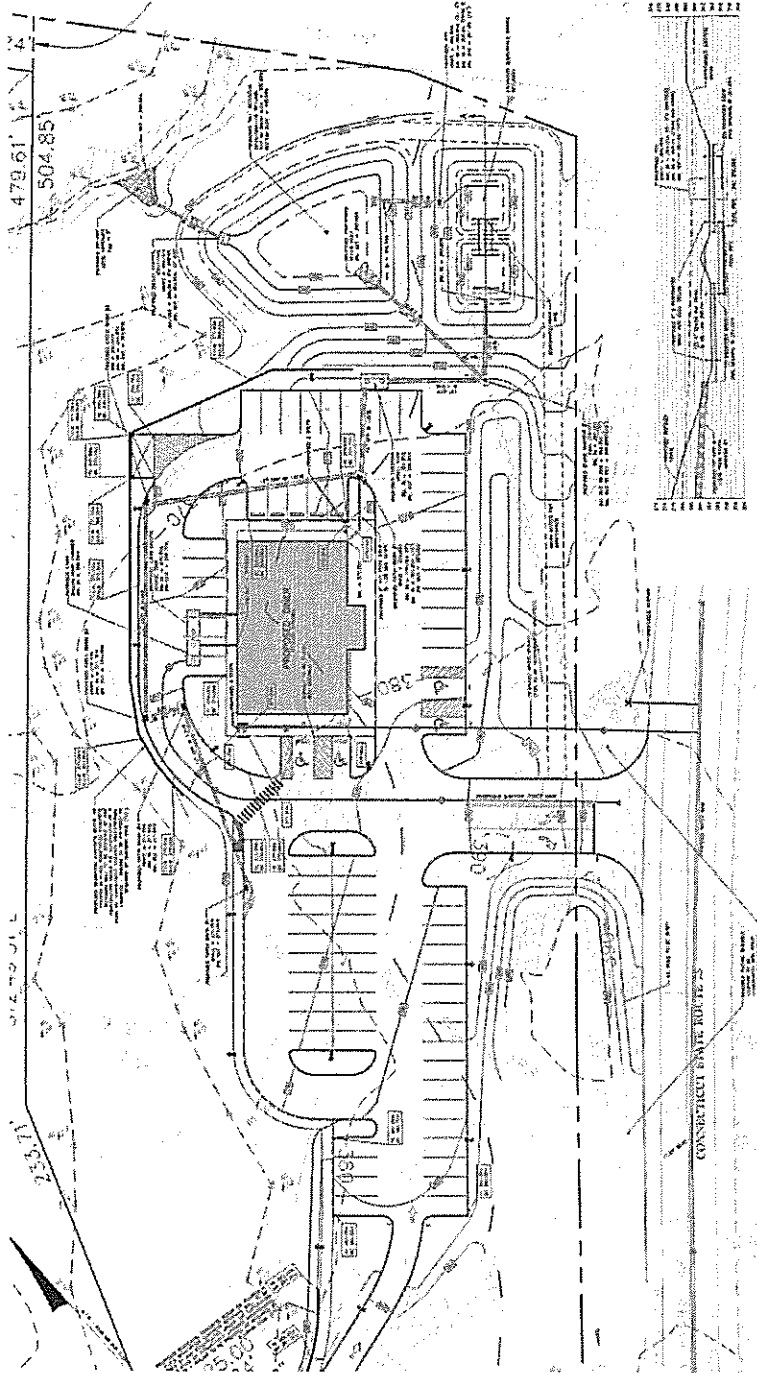
- 24,900 sq ft church approved for development





13 Hawleyville Road - Restaurant

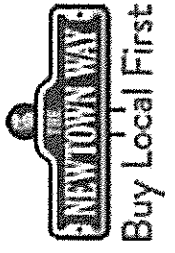
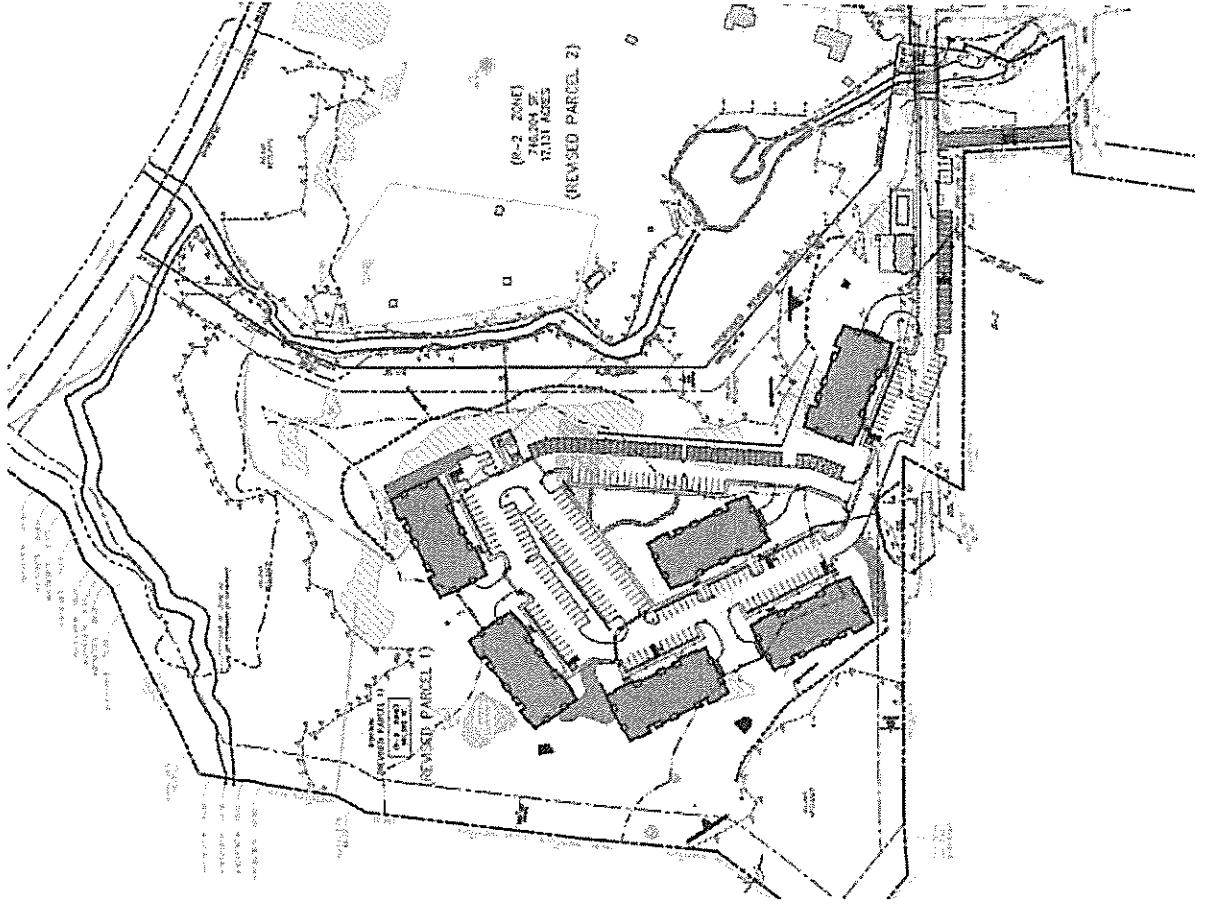
- 4,160 sq ft commercial restaurant space approved for development





9 Covered Bridge - Apartments

- 180 units approved for development
- Under the IHOZ - 10 zone





Hawleyville Development

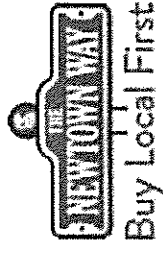
Planned/Potential Development Projects:

- 131 Mt. Pleasant Rd - Hilarios Gas Station – expansion development
 - tanks removed October
 - Potential development interest in gas station/convenience store

- 10 Hawleyville Rd - Exit 9 – 103 acres site
 - No plans submitted, potential for multiple buildings, possibly medical use

- 90 Mt. Pleasant - 33 acres
 - Potentially multiple buildings, industrial use

- 183 Mt. Pleasant Road - Brom Enterprises, LLC
 - 17,000 sf medical office building approved (site is cleared)





Hawleyville Development

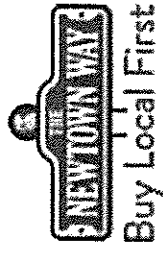
Planned/Potential Infrastructure Projects:

- Hawleyville Sewer Line Extension:
 - RPF released for bids, due back February
 - Spring Construction
 - Summer hook ups

- STEAP grant application submission to design Hawleyville streetscape and partial installation
 - Sidewalks & lighting to connect residential areas to business area along Rt.25

Business Support:

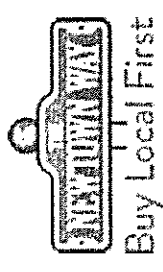
- Stony Hill Four Corners Business Association
 - Meets the first Wed of each month, Maplewoods





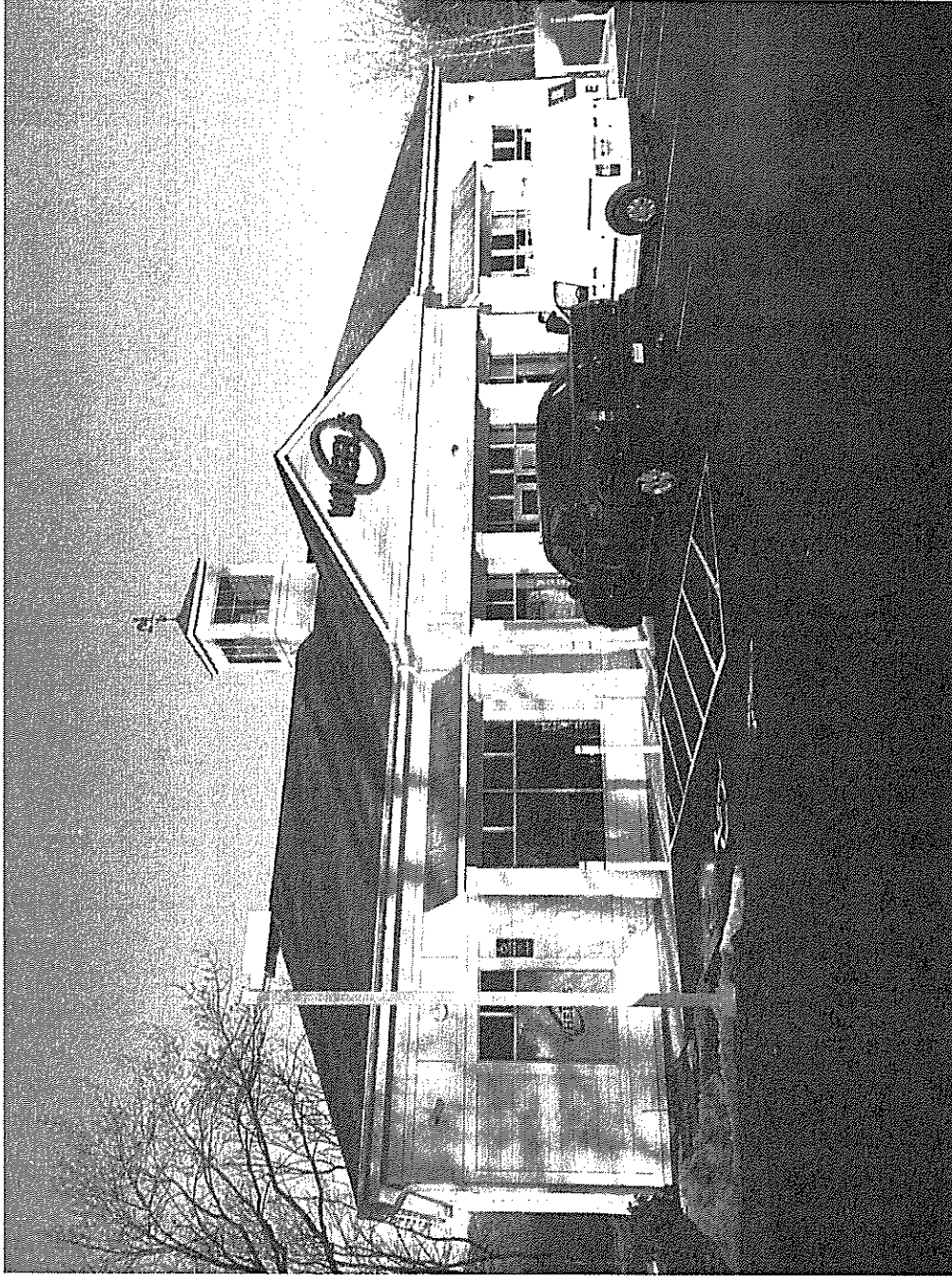
NEWTOWN CENTRAL BUSINESS DISTRICT

“Gateway to Newtown”

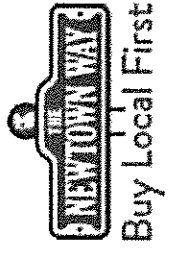




67 Church Hill Rd - Consumers Petroleum

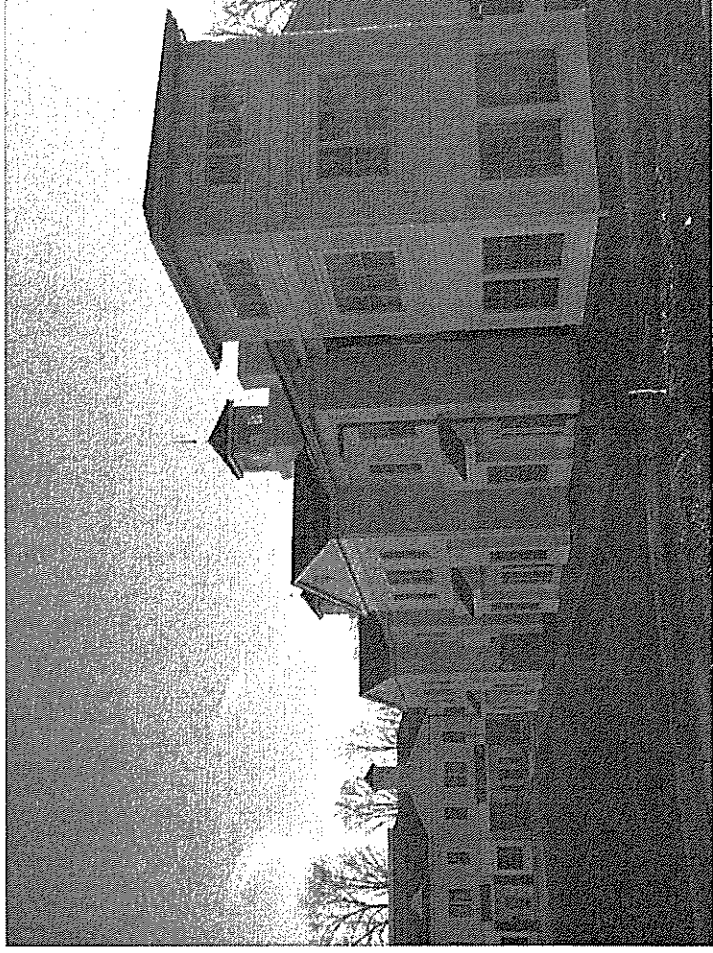
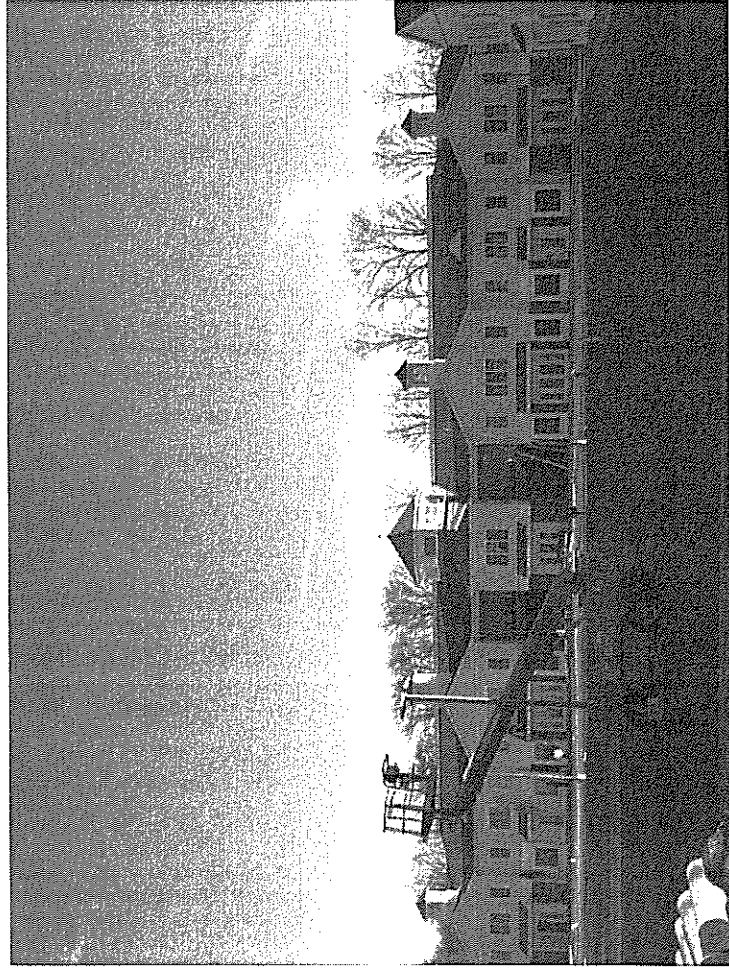


3,440 sf new gas station & convenience store
- Great addition to The Gateway of Newtown



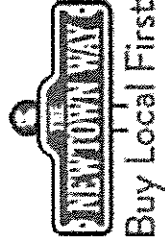


30-32 Church Hill Rd - Villages at Lexington



Retail, Professional & Medical buildings

- 5 buildings - 54,000 sf , NSB building - 5,500 sf
- Traffic Light at Boulevard & Church Hill Road
- Construction underway, complete spring/summer 2016



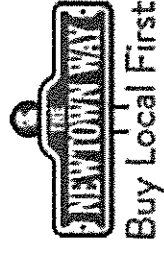


12 Queen Street - Medical & Professional Building



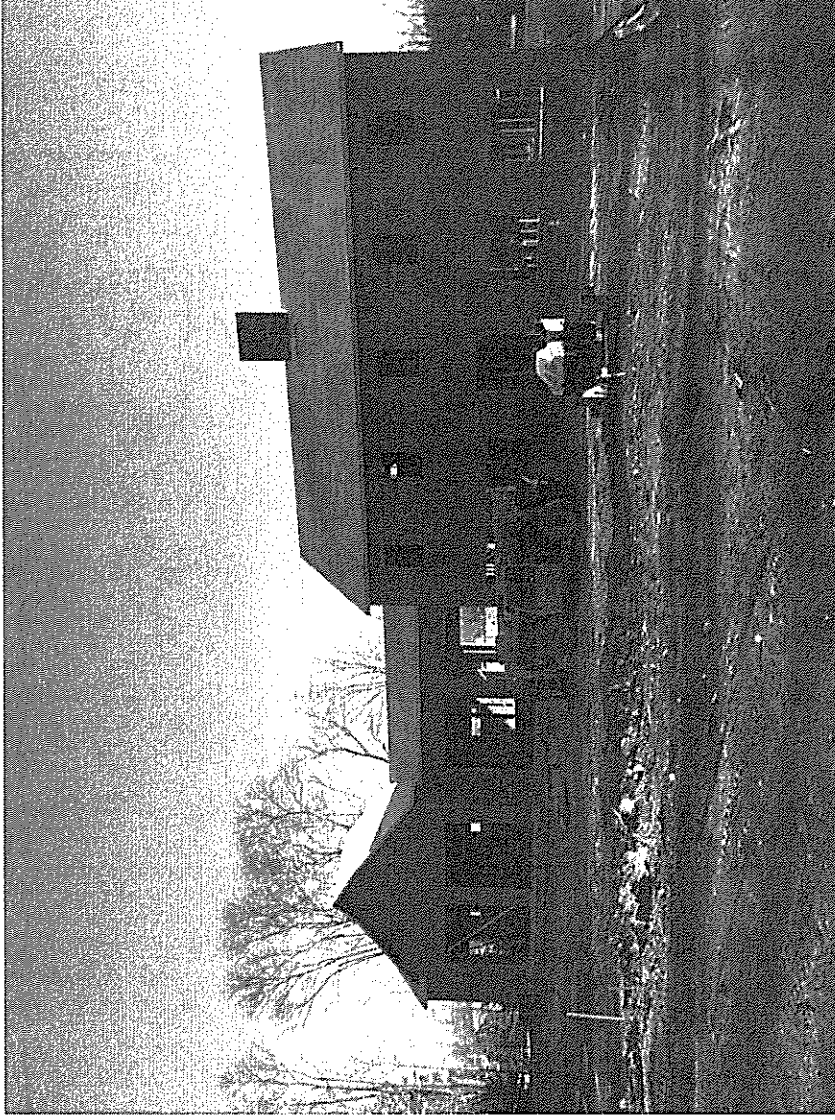
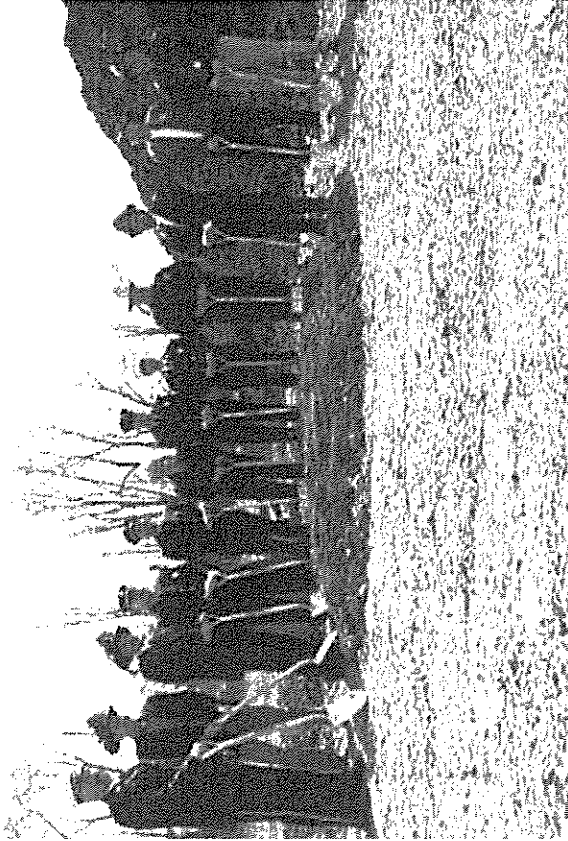
5,750 sf - orthodontist and professional/retail space

- Quilt Shop By Lois & Select Therapy
- Dr. Beck & office space



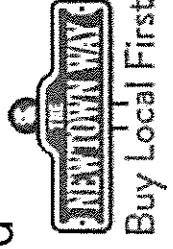


12 Church Hill Road Newtown Hook & Ladder Firehouse



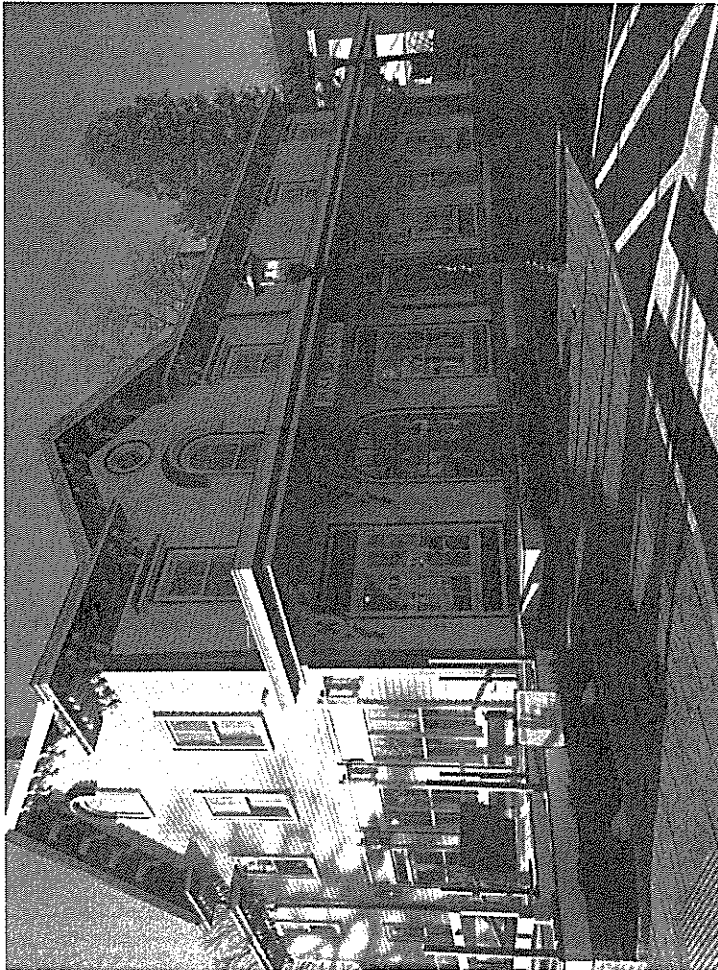
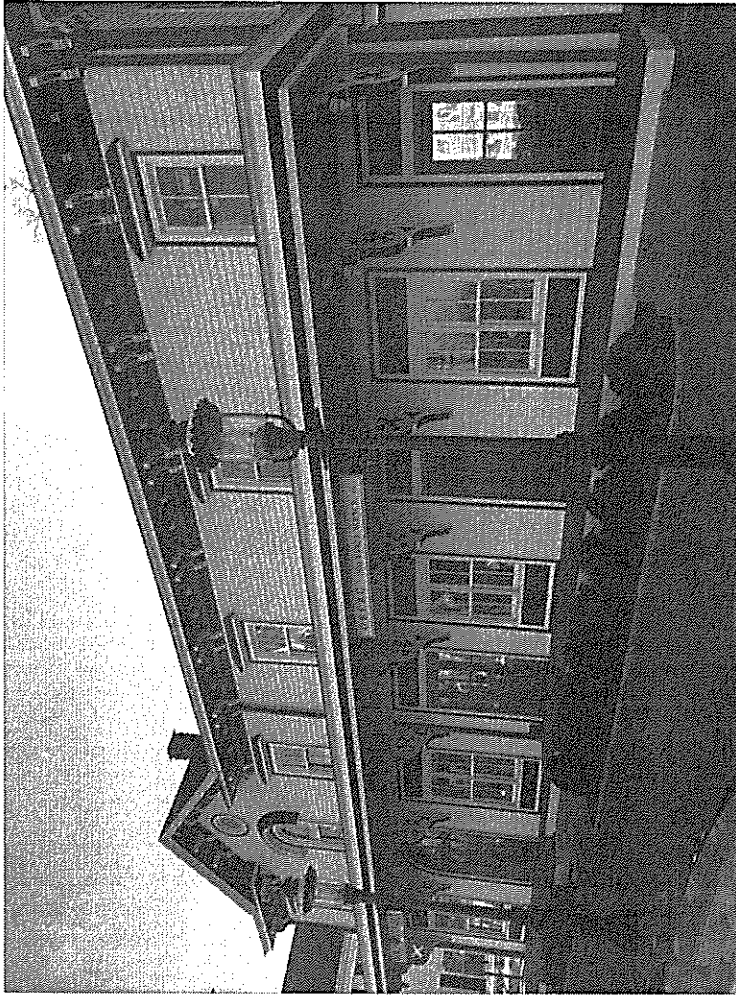
16,000+ sq ft Firehouse

- Great addition to the business landscape along Church Hill Road



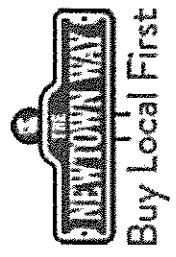


33 Main Street



Renovation to 33 Main Street, historic icon along Main Street

- Restaurant to open February
- Professional space

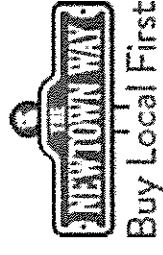




Newtown Central Development

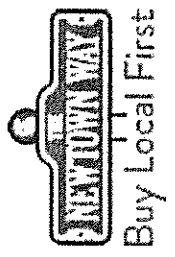
Planned/Potential Development Projects:

- Edmond Road realignment – to begin fall 2016
 - Create a proper and safer intersection with Commerce Road
- 75 Church Hill Rd – Exit 10 Commercial Design District
 - Development proposal pending
- Sidewalk development to begin from Glover/Rt. 25 around Walgreens to REED Intermediate School
 - \$750,000 DOT grant received
- Flagpole sidewalk extension completed



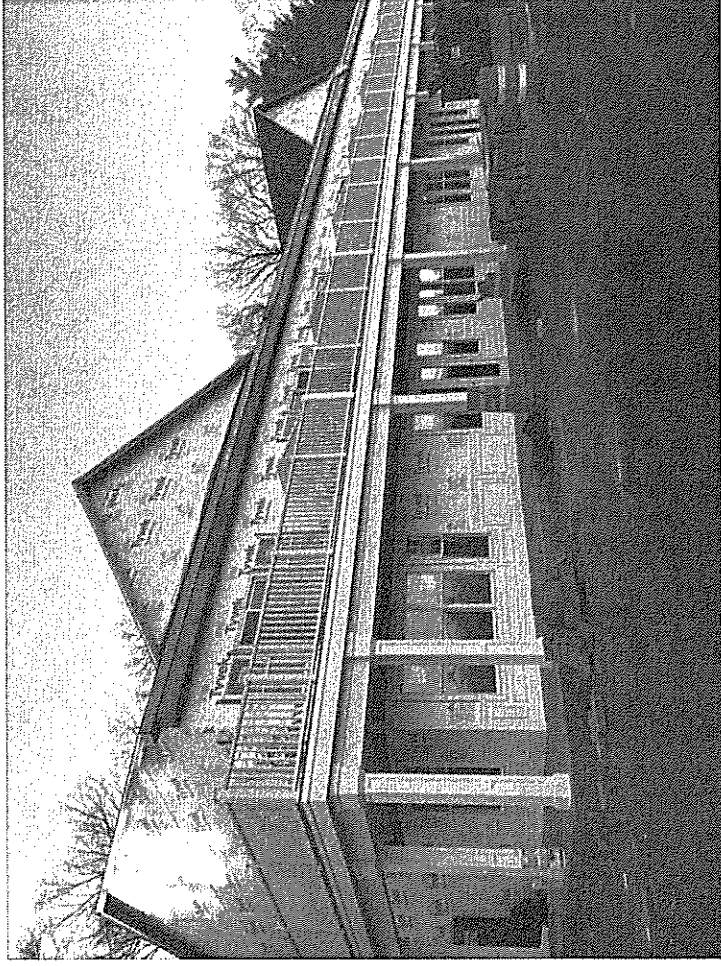
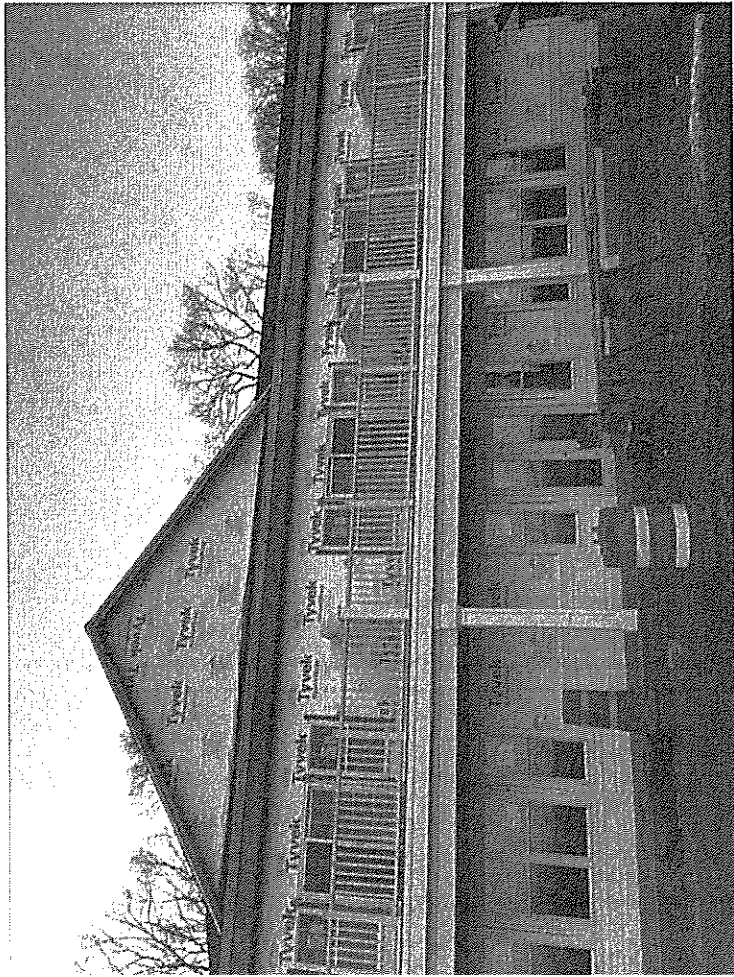


South Main Street & Botsford Area Business Districts



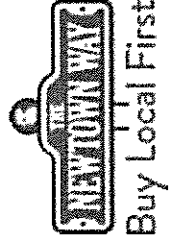


146 South Main St - Mixed Use Commercial Building



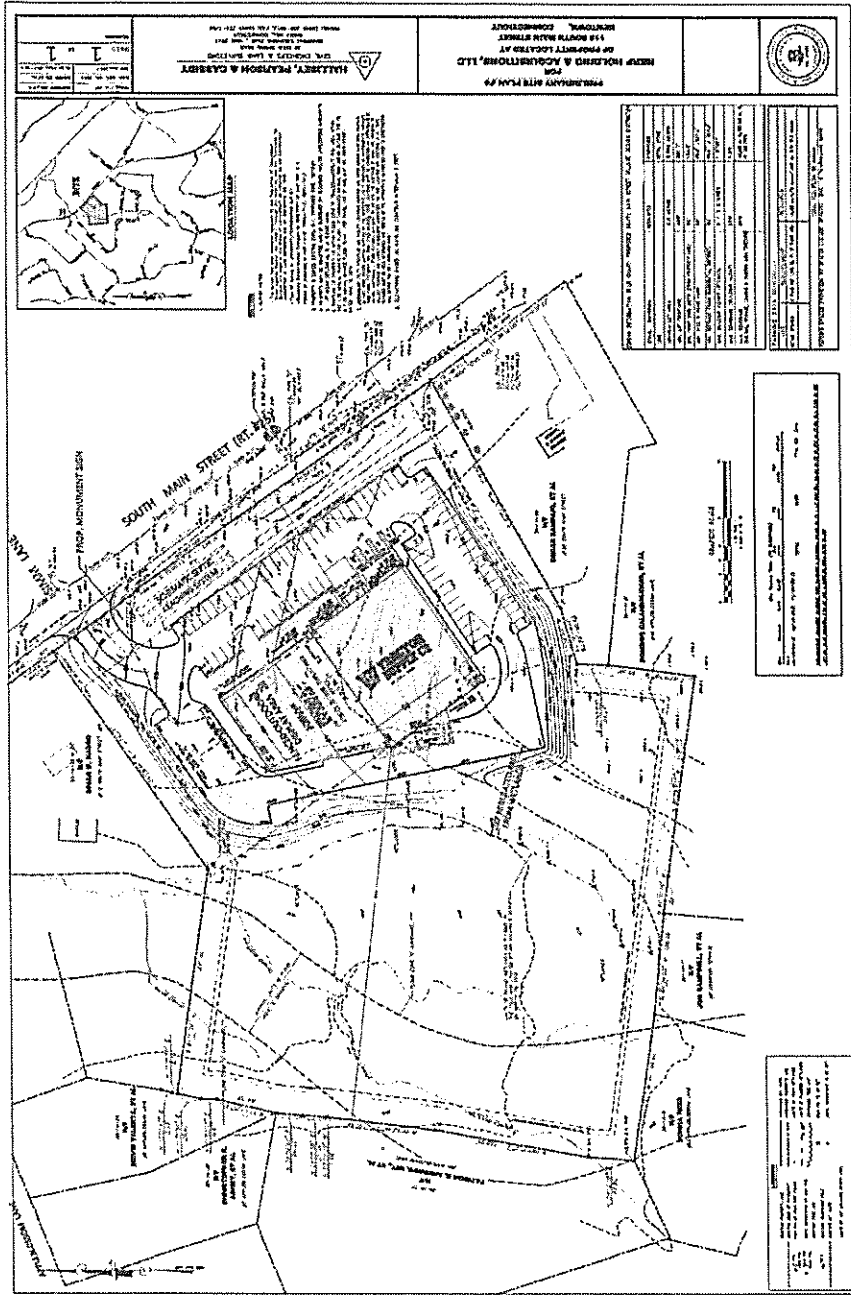
20,000 sf building - 10,000 sf residential over 10,000 sf retail

- Construction moving along, CO due in spring/summer



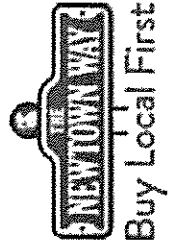


116 South Main St – Tractor Supply Company



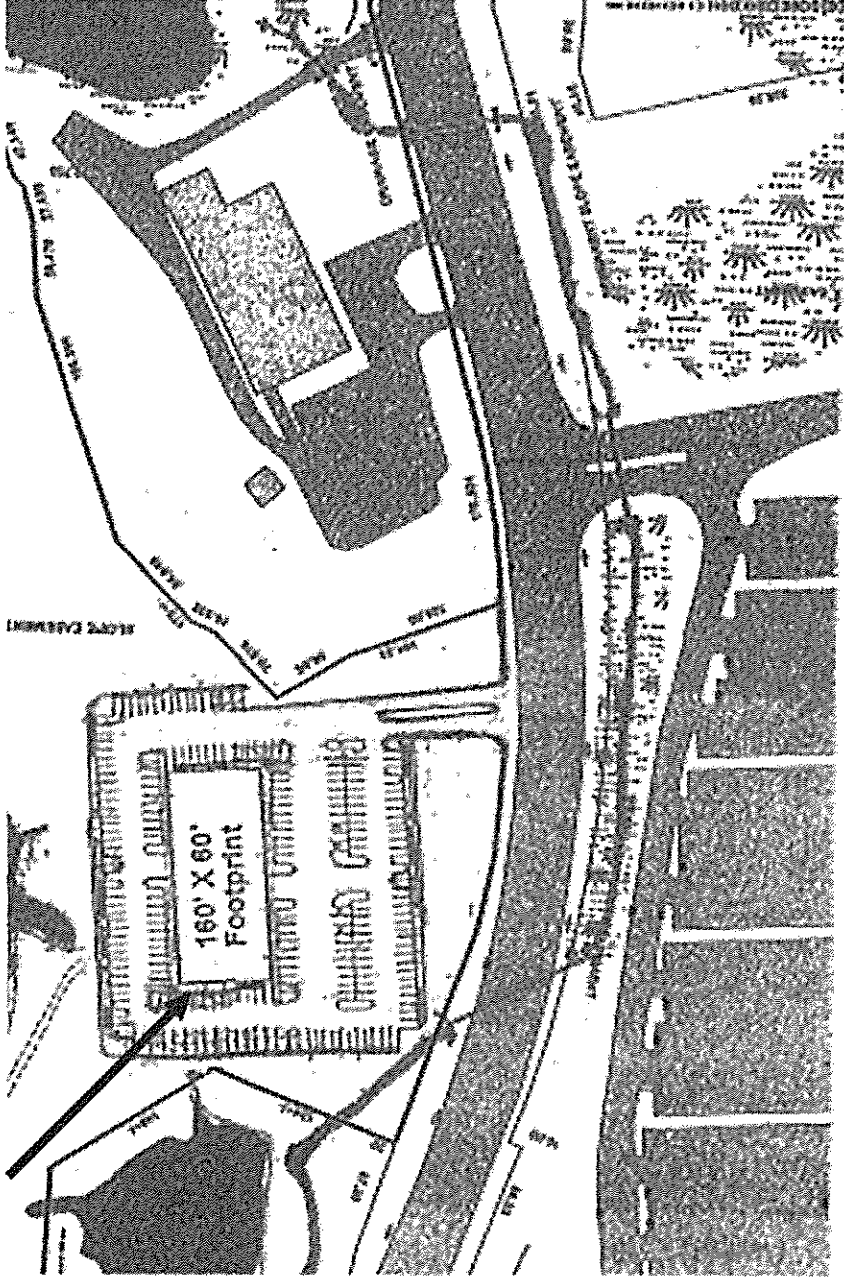
Conceptual design only:

- 19,000 sq ft agricultural retail space with 15,000 sq ft outdoor storage and sufficient parking
- Tax Incentive application



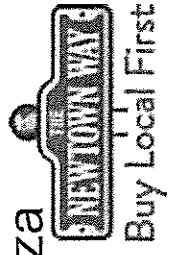


245 S. Main St – Retail Development



10 acre lot, proposed 19,000 sf building

- Marketing for tenant anchor
- Across the street from Sand Hill Plaza, next to Waterfall Plaza

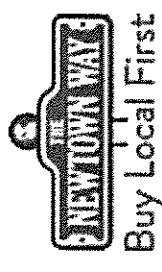




South Main Street & Botsford Development

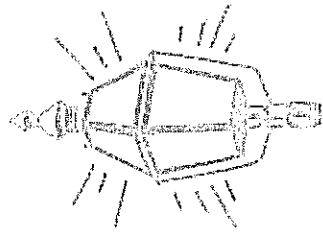
Planned/Potential Development Projects:

- 201 S. Main St – Blue Linx property – Marketing with new real estate developer
- 2 Buttonshop Road - 120 acres, developer working on environmental assessments to prepare for potential development

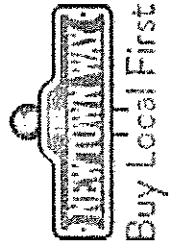
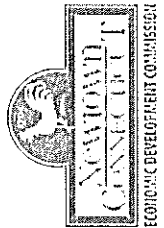




SANDY HOOK VILLAGE



SANDY
HOOK
Village

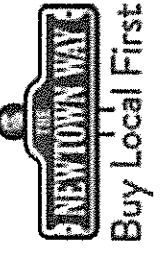
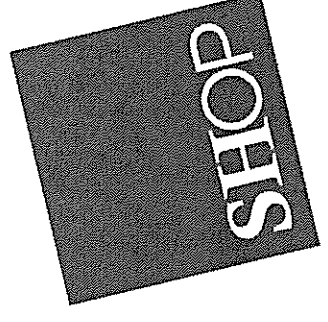




Sandy Hook Village Revitalization

What's Happening in Sandy Hook Village:

- Sandy Hook Village Branding 2013
- Streetscape completed in 2014
 - Sidewalks & lighting
- Signage & Wayfinding consultant - 2015
 - Exit 10 & 11 directional signage
 - “Museum on the Streets”
- SHOP – Sandy Hook Organization for Prosperity
 - Master Planning Committee
- “Restaurant Cluster” forming



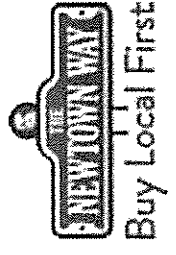


6 Washington Avenue



5,600 sf – light dining space near completion

- Tenant fit out for Wine Bar – opening February

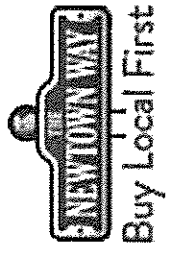
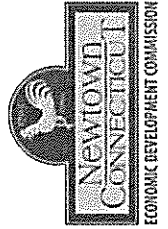




Riverwalk at Sandy Hook Village 10-16 Washington Avenue



- Housing community of 65 townhouses
- - IHOZ Incentive Housing Overlay zone





Business Development

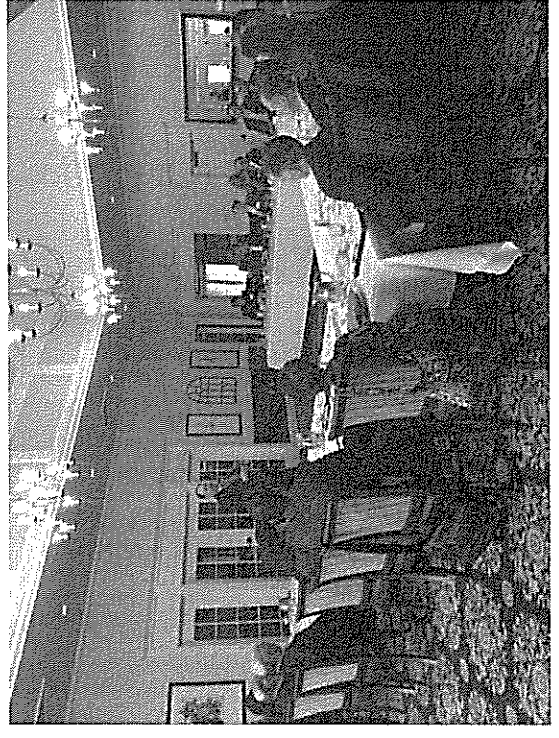
Small Business Development Seminars:

- October 2015 – 4 seminars held at CH Booth Library
 - SBA seminars/speakers:
 - How to write a business plan, Small business financing, Marketing 101, How to win government bids



Newtown's Annual Manufacture Breakfast

- April 2016 - Rock Ridge Country Club
- Manufacture speakers:
 - DECD, CCAT, CONNSTEP, DOL, NVCC Advanced manufacturing school



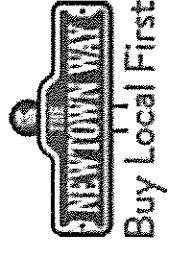


Community Development



What's Ahead: A Look at Housing Trends in Connecticut & Newtown

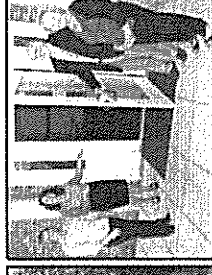
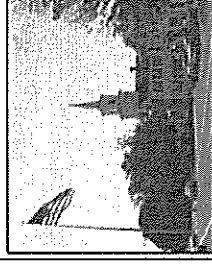
- January 26, 2016
- CH Booth Library @ 7pm
- All boards are invited





Marketing Efforts

- Newtown.org – EDC website
 - Sign up - EDC enewsletter
- Social Media:
 - Facebook – Newtown,CT Economic Development Commission
 - Twitter @NewtownCTEDC
- Nurture economic gardening with existing business
- Promote efficient land use and zone regulation
- Leverage Business Incentive Program



LIVE • WORK • GROW • WITH US

Welcome to Newtown

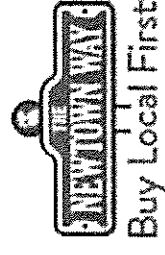
Learn how we can help your business grow
Give us a call today!

Betsy Paynter

Newtown Economic Development

203-270-4281

www.newtown.org



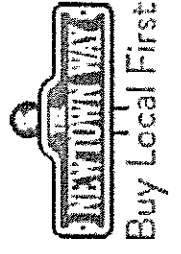
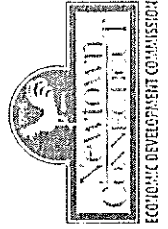


NEWTOWN

Live. Work. Grow. With Us.

Thank you

Questions?

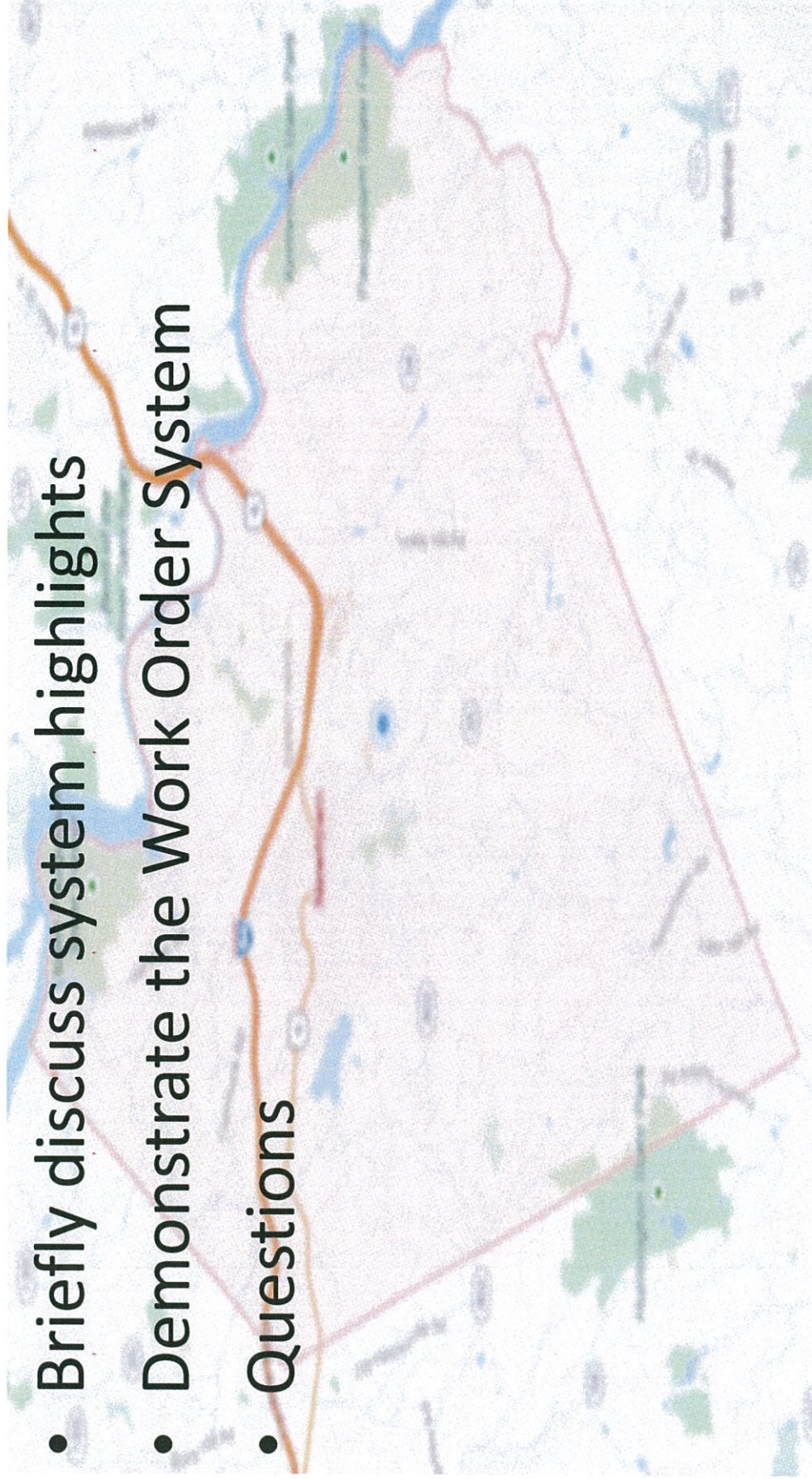


Web Based Work Order System for DPW



Agenda

- Briefly discuss system highlights
- Demonstrate the Work Order System
- Questions



Work order System



- By clicking an icon on the town web page:
 - Residents can report issues related to Public Works via e-mail using their computer, smartphone, a tablet or iPad.
- Once an issue is reported, residents will receive automatic e-mails
 - Verifying acceptance of their issue
 - Informing the resident when the issue has been assigned
 - Notifying the resident the issue was resolved

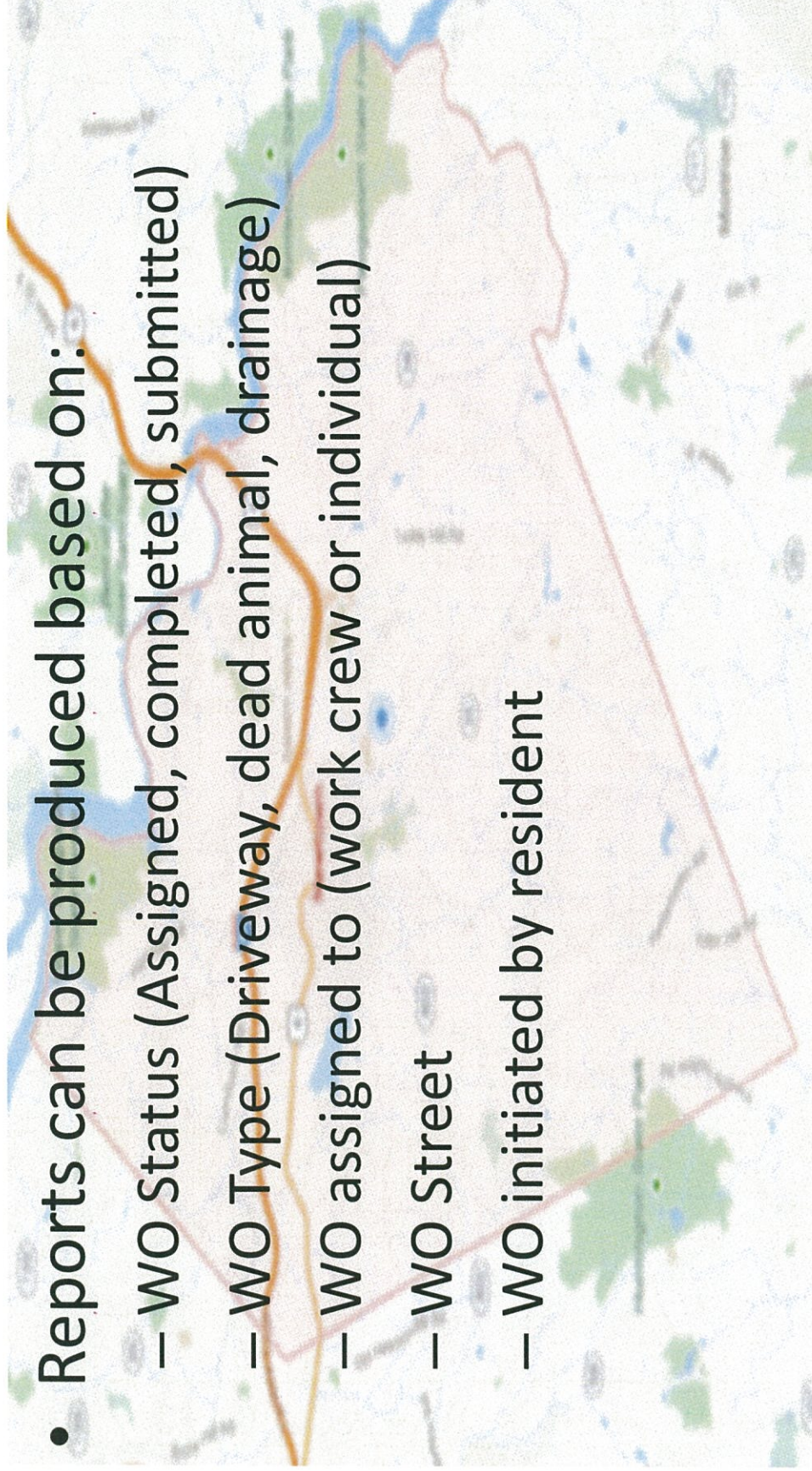
Work Order System

Admin

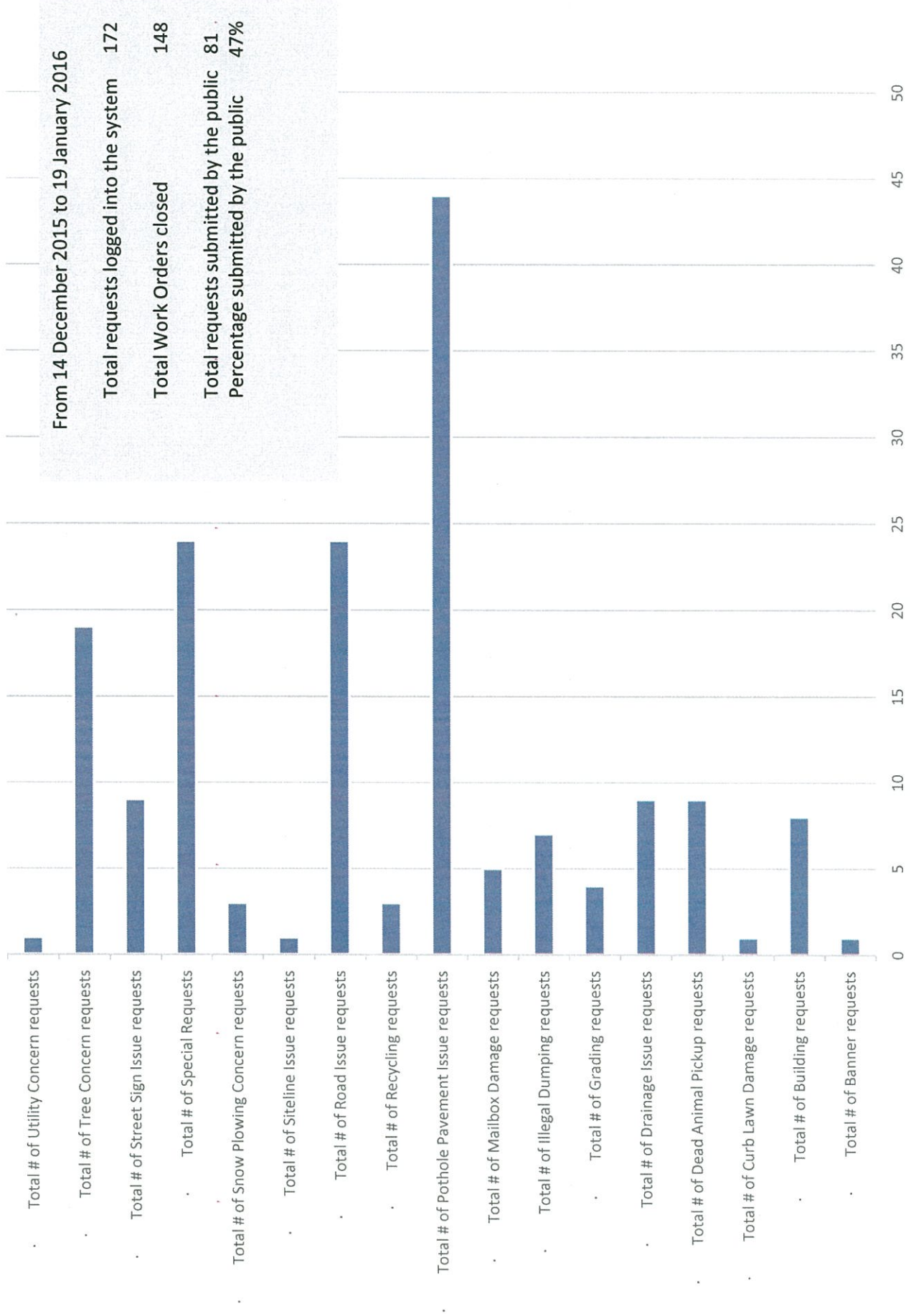
- Once a resident reports a concern
 - DPW is notified via e-mail
 - The work order is reviewed and accepted (or declined)
 - Accepted work orders are assigned (worker notified via e-mail on their tablet or smartphone)
 - Assigned worker resolves the issue & marks WO completed
 - Work order undergoes a final review and closed
 - E-mail explanations are sent if a work order is declined

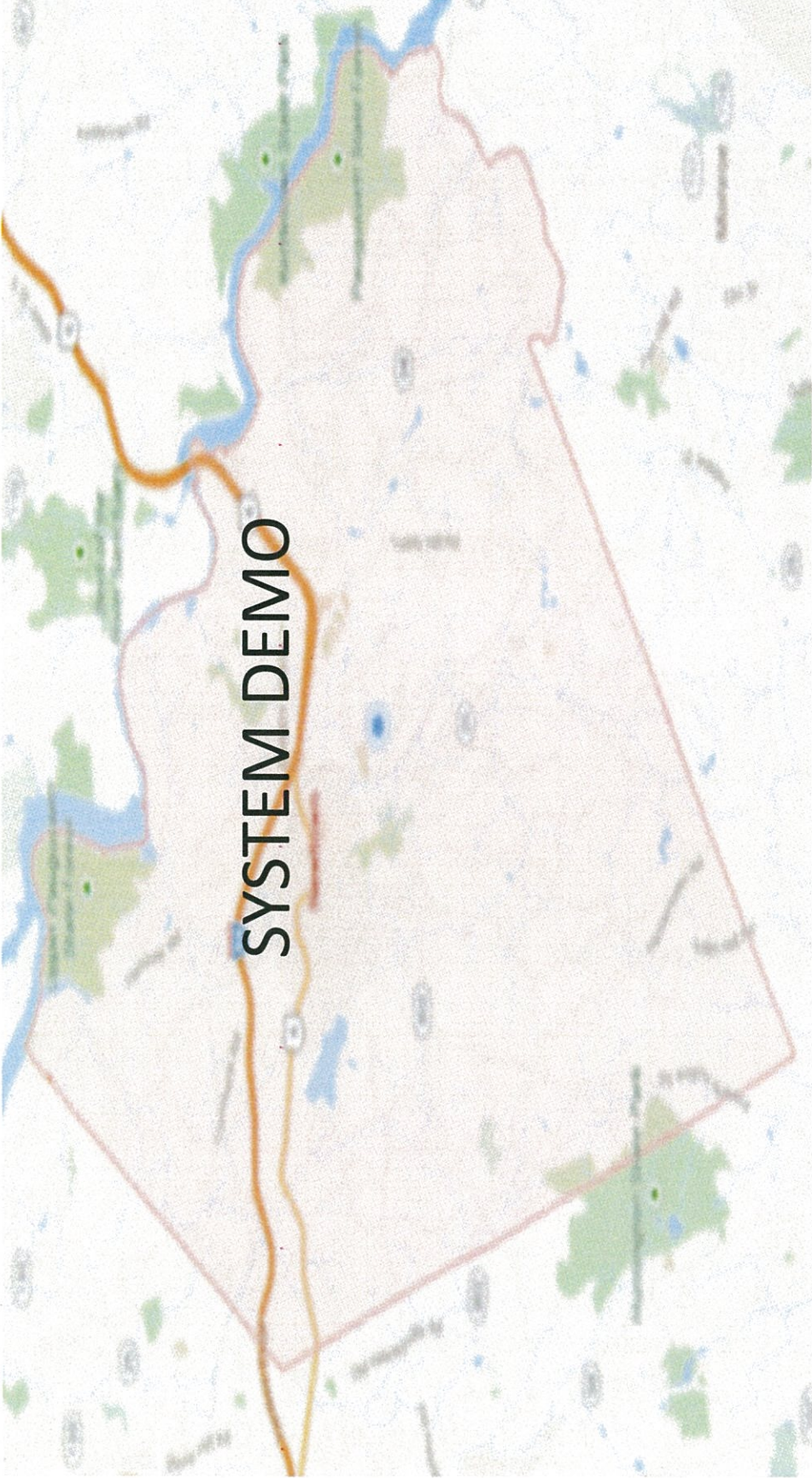
Work Order (WO) Reports

- Reports can be produced based on:
 - WO Status (Assigned, completed, submitted)
 - WO Type (Driveway, dead animal, drainage)
 - WO assigned to (work crew or individual)
 - WO Street
 - WO initiated by resident
























Work Order Request Chart







QUESTIONS

	Banner		Parks and Recreation Request
	Building		Recycling
	Catch Basin Cleaning		Road Issue
	Curb Lawn Damage		Sidewalk Issue
	Dead Animal Pickup		Siteline Issue
	Drainage Issue		Snow Plowing Concerns
	Driveway		Special Request
	Grading		Street Sign Issue
	Illegal Dumping		Street Sweeping
	Mailbox Damage		Tree Concerns
			Utility Request

**TOWN OF NEWTOWN, CT
DEBT MANAGEMENT POLICY**

I. PURPOSE

The purpose of this policy is to establish parameters and provide guidance governing the issuance, management, continuing evaluation of and reporting on all debt obligations issued by the Town of Newtown.

Debt obligations, which include general obligation bonds, special assessment bonds, revenue bonds, bond anticipation notes, lease/purchase agreements and any other debt obligations permitted to be issued under Connecticut law shall only be issued to purchase capital assets that cannot be acquired with current revenues.

II. POLICY STATEMENT

Under the requirements of Federal and state laws and Town Charter provisions, ordinances and resolutions, the Town may periodically issue debt obligations to finance the construction or acquisition of infrastructure and other assets or to refinance existing debt. It is the Town's goal to assure that such debt obligations are issued and managed in such a manner as to obtain the best long-term financial advantage to the Town and its residents, while making every effort to maintain and improve the Town's bond ratings and reputation in the investment community.

III. RESPONSIBILITY FOR POLICY

The Director of Finance shall be responsible for issuing and managing the Town's debt program. In carrying out this policy, the Director shall periodically:

1. Consider the need for debt financing based upon the approved Capital Improvement Plan.
2. Review the Town's adherence to this policy statement and compare the debt ratios established in this policy with where the Town actually is.
3. Review the Town's authorized but unissued debt to determine if any authorizations are no longer needed.
4. Determine if there are any opportunities for refinancing current debt.
5. Review every three years the services provided by the Town's financial advisor, bond counsel, paying agents and other debt financing service providers.

The Director of Finance shall report his/her findings to the Board of Selectmen, Board of Finance and Legislative Council in the September/October time period of each year, during the Town's review and formulation of the Capital Improvement Plan.

IV. GENERAL DEBT GOVERNING POLICIES

The Town hereby establishes the following policies concerning the issuance and management of debt:

- A. The Town shall not issue debt obligations or use debt proceeds to finance current operations of the Town.

- B. The Town will utilize debt obligations only for acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life.
- C. The Town will measure the impact of debt service requirements of outstanding and proposed debt obligations on single year, five, ten, and twenty-year periods.

V. DEBT POLICIES, RATIOS AND MEASUREMENT

- A. Purposes of Issuance – the Town shall only issue debt obligations for acquiring, constructing or renovating Town owned fixed assets or for refinancing existing debt obligations.
- B. Maximum Maturity – All debt obligations shall have a maximum maturity of twenty years. The estimated useful life of the Capital Improvement being financed should be considered when determining the maturity of debt. In the event debt obligations are being issued to refinance outstanding debt obligations the final maturity of the debt obligations being refinanced shall remain the same maturity.
- C. Direct Debt Per Capita – An analysis of this debt ratio should be made each year. It should be looked at in context with other related ratios (mentioned). A comparison should be made with other similar rated Connecticut towns. The Direct Debt Per Capita shall be calculated by dividing the Town's direct debt by the most current population figure.

Ratio of General Fund Total Bonded Debt to Taxable Net Grand List – An analysis of this debt ratio should be made each year. It should not go beyond 3%. An increasing ratio of debt to net grand list (over several years) is not desirable.

- D. Average Maturity of General Obligation Bonds – the Town shall have at least 50% of outstanding general obligation bonds mature in less than ten (10) years.
- E. Debt Service Levels – The Town shall adhere to a debt management strategy that achieves the goal of limiting annual general fund debt service to no more than 9.8% of the total General Fund budget.
- F. Net Present Value Savings – The Town must achieve a Net Present Value Savings of at least 2 percent over the life of an existing bond issue in order for it to be considered for refunding.
- G. Bond Covenants and Laws – The Town shall comply with all covenants and requirements of the bond resolutions, and state and Federal laws authorizing and governing the issuance and administration of debt obligations.
- H. If the debt management indicators fall below the recommended levels the finance director shall recommend and submit to the Board of Finance for approval a plan to bring the debt management indicators to their appropriate levels within a specific time frame.

This policy shall be reviewed, at minimum, on a biennial basis during the month of January in each odd numbered year.

Approved by the Legislative Council: January 20, 2016

CAPITAL IMPROVEMENT PLAN (CIP) – Continued

TOWN OF NEWTOWN 2016-2017 CIP - FORCASTED PROJECT AMOUNTS - DEBT LIMIT CALCULATION																	
	current yr	2016-17 TO 2020-21 CIP										Total Est. Debt Service Fiscal Year Total	Forecasted Debt Total	General Fund Budget	Debt Service as a % of Budget		
Fiscal Years Ending	2015-2016 Planned 2016 Bond Issue (03/15/2016)	2016 - 2017 Forecasted 2017 Bond Issue (02/15/2017)	2017- 2018 Forecasted 2018 Bond Issue (02/15/2018)	2018 - 2019 Forecasted 2019 Bond Issue (02/15/2019)	2019 - 2020 Forecasted 2020 Bond Issue (02/15/2020)	2020 - 2021 Forecasted 2021 Bond Issue (02/15/2021)											
	*	**															
PRINCIPAL AMOUNT->	12,000,000	12,625,000	12,450,000	13,400,000	9,700,000	2,775,000							FIVE YEAR BORROWING AMOUNT **				
06/30/2016	10,106,360													111,730,513	9.05%		
06/30/2017	7,733,590	1,672,000												113,965,123	8.25%		
06/30/2018	7,479,296	831,700	1,385,563											116,244,426	8.34%		
06/30/2019	7,072,547	816,200	1,002,788	1,373,100										118,569,314	8.66%		
06/30/2020	6,435,217	800,700	982,088	1,038,900	1,206,100									120,940,701	8.65%		
06/30/2021	5,951,880	785,200	961,388	1,066,100	1,179,125	921,500								123,359,515	8.81%		
06/30/2022	5,850,470	869,700	965,688	1,041,400	1,152,150	899,675	274,588							125,826,705	8.78%		
06/30/2023	5,234,523	851,100	944,125	1,016,700	1,175,175	877,850	267,798							128,343,239	8.08%		
06/30/2024	5,056,292	832,500	922,563	942,000	1,146,125	856,025	261,008							130,910,104	7.65%		
06/30/2025	4,282,060	813,900	901,000	919,200	1,117,075	834,200	254,218							133,528,306	6.83%		
06/30/2026	3,736,260	795,300	879,438	896,400	1,088,025	812,375	247,428							136,198,872	6.21%		
*	No bond issue in 2015; \$1,500,000 carried over to 2016 issue.																
**	2016 Issue:																
	2014/15 CIP	1,500,000														2014/15 CIP CARRY-OVER:	
	2015/16 CIP	10,500,000														Newtown H & L	1,000,000
																S.H. Streetscape	200,000
																Walking Trails	300,000
																	1,500,000

TOWN OF NEWTOWN
 PROPOSED BOS/BOE CIP 2016/17 - 2020/21
 VARIOUS DEBT SERVICE % - EFFECT ON PROJECT BONDING AMOUNTS

BOF proposed

DEBT SERVICE % AT YEAR FIVE	CIP PLANNED PROJECT BONDING AMOUNTS					5 YR TOTAL
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	
CURRENT PROPOSED - 9.4%	18,125,000	14,450,000	13,400,000	9,700,000	2,775,000	58,450,000
9.0%	18,125,000	14,450,000	10,000,000	7,000,000	2,775,000	52,350,000
8.5%	18,125,000	14,450,000	5,000,000	5,000,000	2,775,000	45,350,000

NOTE:
 9% DEBT SERVICE RATIO REDUCES CURRENT PROPOSED 5 YEAR AMOUNT BY \$6,100,000 OR 10%.
 8.5% DEBT SERVICE RATIO REDUCES CURRENT PROPOSED 5 YEAR AMOUNT BY \$13,100,000 OR 22%.

TOWN OF NEWTOWN 2016-2017 CIP - FORCASTED PROJECT AMOUNTS - DEBT LIMIT CALCULATION

Fiscal Years Ending	Current Debt Service Schedule	2016-2017		2017-2018		2018-2019		2019-2020		2020-2021		Forecasted Debt Total	Forecasted Debt Service Total	Debt Service as a % of Budget	10% of Budget	Estimated Debt Service
		Planned Issue (03/15/2016)	Forecasted Issue (02/15/2017)	Forecasted Issue (02/15/2018)	Forecasted Issue (02/15/2019)	Forecasted Issue (02/15/2020)	Forecasted Issue (02/15/2021)	Forecasted Debt	Forecasted Debt Service							
PRINCIPAL AMOUNT-->>																
		12,000,000	18,125,000	14,450,000	13,400,000	9,700,000	2,775,000	58,450,000	FIVE YEAR BORROWING AMOUNT ***							
06/30/2016	10,106,360															
06/30/2017	7,733,590	2,372,000														
06/30/2018	7,479,296	710,000	2,025,313													
06/30/2019	7,072,547	697,600	1,402,013	1,271,600												
06/30/2020	6,435,217	685,200	1,348,550	1,244,145	1,206,100											
06/30/2021	5,951,880	672,800	1,320,950	1,216,690	1,179,125	921,500										
06/30/2022	5,850,470	860,400	1,293,350	1,189,235	1,152,150	899,675	274,588									
06/30/2023	5,234,523	841,800	1,365,750	1,161,780	1,175,175	877,850	267,798									
06/30/2024	5,056,292	823,200	1,334,700	1,134,325	1,146,125	856,025	261,008									
06/30/2025	4,282,060	804,600	1,303,650	1,106,870	1,167,075	834,200	254,218									
06/30/2026	3,736,260	786,000	1,272,600	1,079,415	1,085,950	812,375	247,428									

* No bond issue in 2015; \$1,500,000 carried over to 2016 issue.

**

2016 issue:

2014/15 CIP

2015/16 CIP

12,000,000

1,500,000

10,500,000

1,500,000

Newtown H & L

S.H. Streetscape

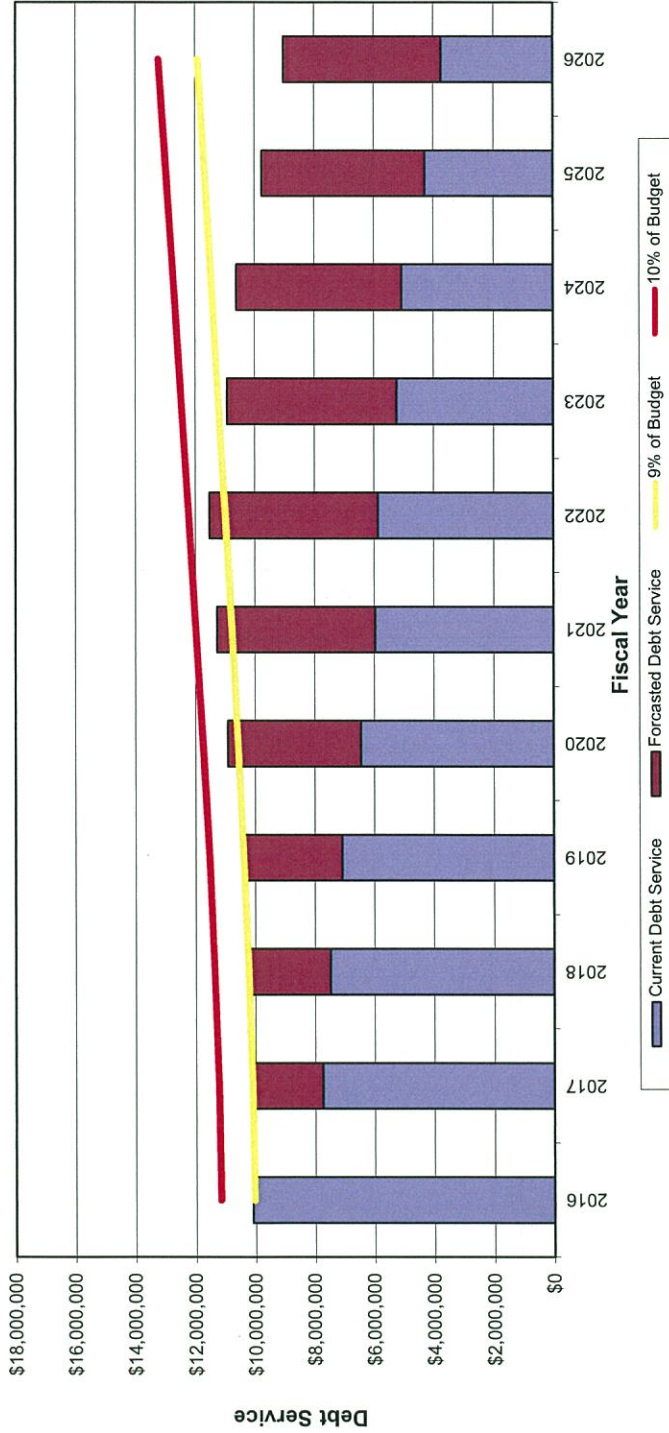
Walking Trails

200,000

300,000

1,500,000

TOWN OF NEWTOWN
2014 - 15 TO 2018-19 CIP EFFECT ON FUTURE DEBT SERVICE



TOWN OF NEWTOWN 2016-2017 CIP - FORECASTED PROJECT AMOUNTS - DEBT LIMIT CALCULATION

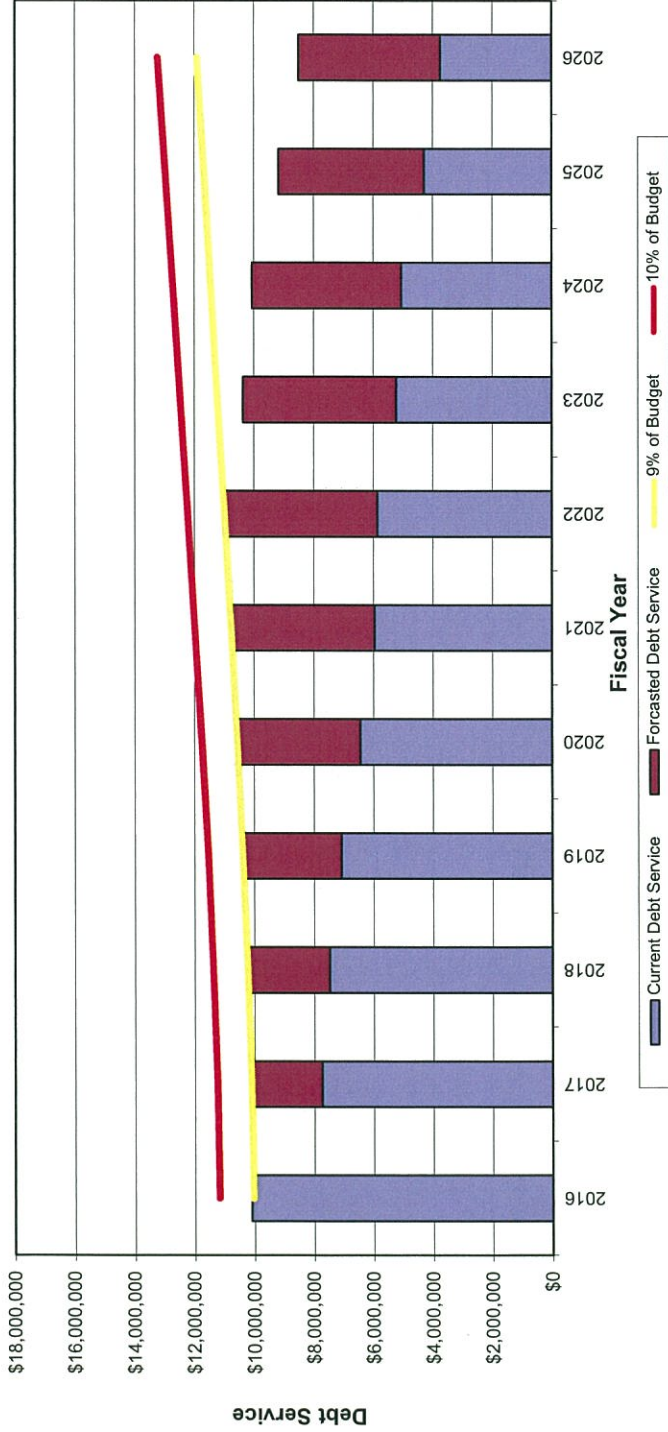
Fiscal Years Ending	Current Debt Service Schedule	2016-17 TO 2020-21 CIP					Forecasted 2021 Bond Issue (02/15/2021)	Total Est. Debt Service Fiscal Year Total	Forecasted Debt Total	General Fund Budget	Debt Service as a % of Budget	10% of Budget	Estimated Debt Service
		2016-2017	2017-2018	2018-2019	2019-2020	2020-2021							
	Planned 2016 Bond Issue (03/15/2016)	Forecasted 2017 Bond Issue (02/15/2017)	Forecasted 2018 Bond Issue (02/15/2018)	Forecasted 2019 Bond Issue (02/15/2019)	Forecasted 2020 Bond Issue (02/15/2020)	Forecasted 2021 Bond Issue (02/15/2021)							
PRINCIPAL AMOUNT>>>	12,000,000	18,125,000	14,450,000	10,000,000	7,000,000	2,775,000	52,350,000	52,350,000	111,730,513	9.06%	10,055,746		
06/30/2016	2,372,000						10,106,360	2,372,000	112,400,896	8.99%	10,116,081	11,173,051	
06/30/2017	710,000	2,025,313					10,105,590	2,372,000	113,805,907	8.98%	10,242,532	11,240,090	
06/30/2018	697,600	1,402,013	1,271,600				10,214,609	2,735,313	115,512,996	9.04%	10,396,170	11,380,591	
06/30/2019	685,200	1,348,550	1,244,145	915,000			10,443,760	3,371,213	117,534,473	9.04%	10,578,103	11,551,300	
06/30/2020	672,800	1,320,950	1,216,690	894,250	665,000		10,628,112	4,192,895	119,885,163	8.94%	10,789,665	11,753,447	
06/30/2021	860,400	1,293,350	1,189,235	873,500	649,250	274,588	10,721,570	5,140,323	122,282,866	8.99%	11,005,458	11,988,516	
06/30/2022	841,800	1,365,750	1,161,780	852,750	633,500	267,798	10,990,793	5,123,378	124,728,523	8.30%	11,225,567	12,228,287	
06/30/2023	823,200	1,334,700	1,134,325	832,000	617,750	261,008	10,059,275	5,002,983	127,223,094	7.91%	11,450,078	12,472,852	
06/30/2024	804,600	1,303,650	1,106,870	811,250	602,000	254,218	9,164,648	4,882,588	129,767,556	7.06%	11,679,080	12,722,309	
06/30/2025	786,000	1,272,600	1,079,415	790,500	586,250	247,428	8,498,453	4,762,193	132,362,907	6.42%	11,912,662	12,976,756	
06/30/2026												13,236,291	
												8,498,453	

* No bond issue in 2015; \$1,500,000 carried over to 2016 issue.

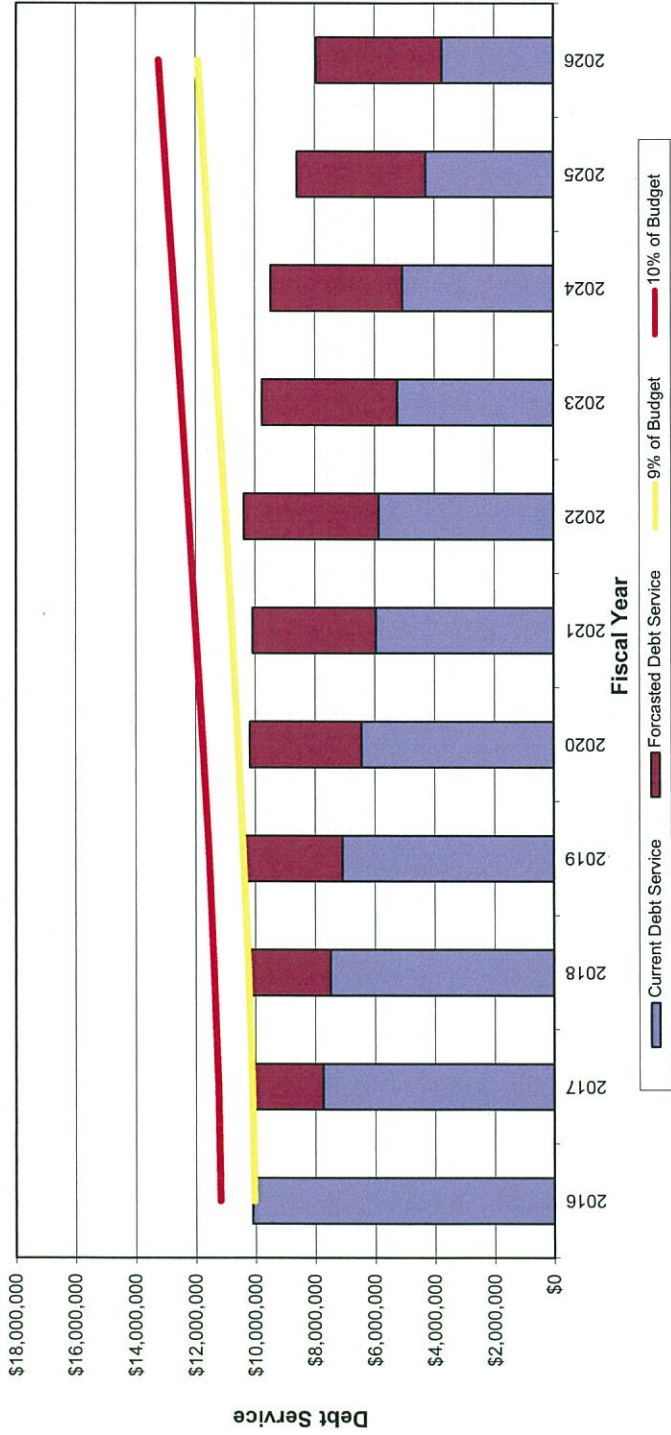
** 2014/15 CIP CARRY OVER:

2014/15 CIP	1,000,000
2015/16 CIP	200,000
	300,000
	1,500,000

TOWN OF NEWTOWN
2014 - 15 TO 2018-19 CIP EFFECT ON FUTURE DEBT SERVICE



TOWN OF NEWTOWN
2014 - 15 TO 2018-19 CIP EFFECT ON FUTURE DEBT SERVICE



ASSUMED BUDGET GROWTH (COMBINATION GRAND LIST & TAX INCREASE):		V
FISCAL YR	GROWTH (%)	
06/30/2017	0.60%	
06/30/2018	1.25%	
06/30/2019	1.50%	
06/30/2020	1.75%	
06/30/2021	2.00%	
06/30/2022	2.00%	
06/30/2023	2.00%	
06/30/2024	2.00%	
06/30/2025	2.00%	
06/30/2026	2.00%	
ASSUMED AVERAGE BOND INTEREST RATE:		
(03/15/2016)	3.10%	
(02/15/2017)	3.45%	
(02/15/2018)	3.80%	
(02/15/2019)	4.15%	
(02/15/2020)	4.50%	
(02/15/2021)	4.85%	